

EXECUTIVE SESSION
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
MAY 7, 2010

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Alma Sonne Board Room of the University Inn at 9:30 a.m.

MEMBERS PRESENT

Suzanne Pierce-Moore	Chair
Ronald W. Jibson	Vice Chair (By telephone)
Ralph W. Binns	
Robert L. Foley	
Douglas S. Foxley	(By telephone)
Susan D. Johnson	
Richard L. Shipley	
Tyler L. Tolson	
Scott R. Watterson	

MEMBER EXCUSED

David P. Cook

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary

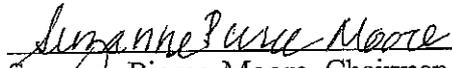
OTHERS PRESENT

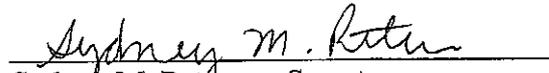
Teresa Theurer	Utah State Board of Regents
John Zenger	Utah State Board of Regents

Chair Pierce-Moore conducted the meeting.

Personnel issues were discussed.

The Executive Session adjourned at 10:05 a.m.


Suzanne Pierce-Moore, Chairman


Sydney M. Peterson, Secretary

June 18, 2010
Date Approved

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
MAY 7, 2010

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Alma Sonne Board Room of the University Inn at 10:10 a.m.

MEMBERS PRESENT

Suzanne Pierce-Moore	Chair
Ronald W. Jibson	Vice Chair (By telephone)
Ralph W. Binns	
Robert L. Foley	
Douglas S. Foxley	(By telephone)
Susan D. Johnson	
Richard L. Shipley	
Tyler L. Tolson	
Scott R. Watterson	

MEMBER EXCUSED

David P. Cook

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Noelle E. Cockett	Vice President and Dean for Extension and Agriculture
David T. Cowley	Vice President for Business and Finance
M. Kay Jeppesen	Vice President and CIO for Information Technology
Michael J. Kennedy	Vice President for Federal and State Relations
Brent C. Miller	Vice President for Research
F. Ross Peterson	Vice President for University Advancement
Ned M. Weinshenker	Vice President for Strategic Ventures and Economic Development
Todd Campbell	Professor, School of Teacher Education and Leadership
Dwight Davis	Associate Vice President for Auxiliary Services
Martha Dever	Associate Dean and Department Head School of Teacher Education and Leadership
John DeVilbiss	Executive Director of Public Relations and Marketing

Doug Garrett	President of the Professional Employees Association
Edward M. Heath	President of Faculty Senate
Scott Hinton	Dean of the College of Engineering
Michelle B. Larson	Assistant Provost
Deb Megill	President of the Classified Employees Association
Sean Michael	Head of the Department of Landscape Architecture and Environmental Planning
Eric Olsen	Associate Vice President for Student Services
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary
Whitney Pugh	Executive Director, Budget and Planning
William Rahmeyer	Head of the Department of Civil and Environmental Engineering
Teryl Roper	Head of the Department of Plants, Soils and Climate
Larry Rupp	Professor, Department of Plants, Soils and Climate
Ronald Sims	Head of the Department of Biological Engineering
Mira G. Thatcher	Secretary

OTHERS PRESENT

Nekku Saine	Student
Teresa Theurer	Utah State Board of Regents
John Zenger	Utah State Board of Regents

MEMBERS OF THE MEDIA PRESENT

Kim Burgess	<i>The Herald Journal</i>
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Chair Pierce-Moore conducted the meeting and welcomed Regents Theurer and Zenger; Nekku Saine, who received the student commendation; and Eric Olsen, who was representing James Morales. She excused Trustee Cook.

I. Chairman's Report

A. ASUSU Report

Trustee Tolson reported on the following:

- Inauguration of the 2010-2011 ASUSU officers, April 16.
- A-Week, activities and events for students, April 12-17.
- Robins Awards, April 24.
- Relay for Life, April 23. Several thousand dollars were raised for cancer research.

- ASUSU teamed with the Athletics Department and student athletes and raised \$5,000 for USU's Hope for Haiti Charity for two orphanages in Haiti during a basketball game.

B. Alumni Association Report

Trustee Binns reported on the following:

- Citations and recognition awards continue to be given to individuals associated with and supportive of USU. He asked for names of individuals to be considered for awards.
- The Alumni Association Executive Board met on May 5, and plans were made for Homecoming, which is scheduled for October 23. The events will be less formal this year. Alumnus of the Year and Young Alumnus of the Year awards will be given. The Grand Marshal this year will be USU's 1960-1961 Sun Bowl Football Team.
- The number of Lifetime sustaining memberships in the Alumni Association just passed 1,000, which is a great accomplishment.

Trustee Binns expressed appreciation for the Alumni Relations staff.

C. Report on the Regional Campus System Committee Meeting, March 26, 2010

Trustee Foley reported that the Regional Campus System Committee met for the first time on March 26. Members of the Committee received an overview of the Regional Campus System. Discussion included the following:

- Regional Campus budgets and financial information.
- Enrollments which continue to increase.
- Increases in faculty at all Regional Campuses.
- New buildings under construction or in use.
- The USU-CEU merger, which is a major addition.

Trustee Foley said that, overall, the Regional Campus System is healthy and growing and is a large asset to the University.

D. Trustees Workshop

Sydney Peterson reviewed possible dates in August for the Trustees Workshop which will be held on the USU-CEU campus in Price. Other dates will be considered. (The decision was made following the meeting to hold the Workshop on August 13.)

President Albrecht said he met with members of the CEU Board of Trustees, which will transition to a USU-CEU Advisory Board. They look forward to attending part of the Workshop.

E. Financial Indicators/Dashboards

Chair Pierce-Moore said having key financial indicators will be explored. She said she would like guidance from the Trustees.

F. Date of the Next Board of Trustees Meetings

The next Board of Trustees meeting will be held on Friday, June 18, 2010, as a telephone conference call.

II. President's Report

A. Student Resolution of Commendation to Nekku Saine

Trustee Tolson read the Resolution of Commendation to Nekku Saine, an outstanding student in the Interior Design program (Appendix A). Trustee Binns recommended that Miss Saine contact USU alumni who live in New York City while she is there for her internship this summer.

B. Comprehensive Campaign Report (see University Advancement tab)

Vice President Peterson stated that the reporting method for gifts-in-kind and auxiliary gifts was reviewed. The campaign has reached almost \$303 million. By summer they will be at 75% of the goal, and will continue to work hard to reach \$400 million.

He reported that even during this time of economic downturn, donors have honored their pledges for major gifts, and donations have been received as scheduled.

Three weeks into the Big Blue Drive for Athletics, donations are up 16%. The annual fund is down significantly this year.

Vice President Peterson indicated that the division of the College of HASS into two colleges will bring additional donations. The Caine College of the Arts will receive a donation of \$1.5 million which will enhance teaching, research, and student scholarships.

There are currently four priority building-related commitments:

- The addition to the Business Building.
- Completion of the Emma Eccles Jones Early Childhood Education and Research Center by September 14, with \$500,000 as the goal.
- The Swaner Preserve and EcoCenter.
- The Anthropology Museum, a remodel of the Art Barn.

President Albrecht pointed out that a major challenge for USU is that many new buildings are being constructed through private gifts, but the Legislature does not want to fund the overhead and maintenance of these buildings. He stated that help from the Regents to get this considered by the Legislature is important. The state will get \$100 million in new buildings for only the cost of overhead and maintenance. President Albrecht said that if USU were not receiving private gifts for buildings, we would not be able to carry out the programs needed to accomplish our mission.

C. USU/ECU Update

President Albrecht reported that Joe Peterson will become the first Chancellor of USU-CEU, effective July 1, 2010. There will also be a new Trustee assigned. Events were held to celebrate the merger on April 29, 30, and May 1 in Blanding and Price. Governor Herbert was in Price on May 1 for a ceremonial bill signing. President Albrecht said there is excitement about the merger. He expressed appreciation to the Trustees for their support.

D. Budget Reduction Progress Report

President Albrecht, Provost Coward, and Chief of Staff Peterson have met with colleges and employee groups on campus to report on the budget reduction process (see Appendix B).

President Albrecht reported that last fall there was a \$13 million reduction still to be covered as part of a larger cut from the Legislative session the previous year. That was the amount that was backfilled using Federal stimulus funds. A two-fold strategy was developed to address that amount. The \$13 million was divided into two – half to be covered by additional budget cuts, and half by new revenue, mostly from Tier II tuition for 2010 and 2011. The possibility of a furlough was also discussed which would generate \$3.25 million.

The Budget Reduction Committee, co-chaired by Provost Coward and Vice President Cowley, met with deans and vice presidents and discussed strategies for budget reduction. Most of the impact would be on positions. Reduction in force

reduced personnel by 17, voluntary separation by 24, open positions by 23, and other positions by 27. President Albrecht stated that 91 positions were lost. That generated \$7.4 million.

President Albrecht said that at the beginning of the 2010 Legislative session, an additional 17% cut was considered, and at one point a 22% cut was considered. He said that Governor Herbert and others were helpful, and the session ended with \$6.5 million restored to the budget, for a reduction of 14%. The restoration of funds will be on-going, which is critical and puts USU in a much better position.

The decision has been made not to reduce the suggested cuts to units on campus, but rather use these funds strategically to eliminate recycling over two years and eliminate the need for the 2010-2011 furloughs. The amount needed to offset a furlough is \$3.25 million, \$2.85 million for half of what is needed for recycling (half this year and half next year), which would leave \$260,800 in discretionary funds.

President Albrecht explained that recycling funds were implemented as a result of House Bill 331 passed by the Legislature in 2005 which made it more expensive for out-of-state students to attend USU. It impacted USU more than other institutions in the state. USU lost almost 1,200 students and approximately \$8.3 million in revenue. Departments received permanent cuts over a period of years to reduce the deficit. The cuts that were taken the next three years reduced the \$8.3 million deficit to \$5.7 million. Then, the State imposed budget reductions, which ended that re-payment by units. The decision has been made to use some of the funds restored this year toward that deficit, which will eliminate the remaining \$5.7 million in two years. The deans unanimously supported this plan. By following this strategy, monies the units would have been required to pay to the central accounts will go back to the units, and by 2013 the units will have \$1,135,037 available for investment.

In addition to the on-going budget cuts, USU was given a Governor's Executive Order in December, for a one-time budget cut of \$4.2 million. President Albrecht reported that the cut will be covered by the following:

- \$500,000 from central funds which were being held for the possibility of a self-funded worker's compensation insurance program.
- \$900,000 taken one year from quasi-endowment earnings which have had a return of more than 4%.
- \$1 million investment fund will be delayed for one year.
- \$1,550,000 from specific areas including Agriculture Experiment Station, Extension, Research, Regional Campus and Distance Education, and Advancement.
- \$180,000 uncommitted Tier II tuition.
- \$70,000 executive furlough.

President Albrecht listed the following key Legislative outcomes for USU:

- Funding for the College of Agriculture Building.
- USU-CEU merger.
- Funding for the USU-CEU transition.

President Albrecht said USU has come through challenging and difficult economic times, but is well positioned to move forward.

E. Utah State GREATS (in brief)

Trustees received a copy of *Utah State GREATS (in brief)* for their information (Appendix C).

F. Tour of Utah State University Research Foundation (USURF), Space Dynamics Laboratory (SDL), and Energy Dynamics Laboratory (EDL) Facilities

Vice President Miller distributed information to the Trustees concerning a presentation and a tour of USURF, SDL and EDL Facilities (Appendix D) which will be held on May 24.

G. Recent Events

1. PEA Luncheon, March 29, 2010
2. Celebration for Newly-created Center for Women and Gender, March 29, 2010
3. Research Week, March 29 - April 2, 2010
4. Employee Recognition Banquet, March 31, 2010
5. Board of Regents at Snow College, April 1, 2010
6. Sunrise Session, April 9, 2010
7. Diversity Award Luncheon, April 9, 2010
8. Brigham City Commencement, April 16, 2010
9. College Legislative Update Meetings, April 12-22, 2010
10. USU Fund Drive Kick Off, April 15, 2010
11. USU Community Associates, April 15, 2010
12. ASUSU Incoming/Outgoing Officers Event, April 16, 2010
13. Council of Presidents, April 20, 2010
14. Spirit Squad/Band Reception, April 20, 2010
15. Governor's Excellence in Education Commission, April 21, 2010
16. ASUSU Awards Banquet, April 21, 2010
17. Tooele Commencement, April 22, 2010
18. Ephraim Commencement, April 23, 2010
19. Robin's Awards, April 24, 2010
20. Salt Lake Chamber Governing Board, April 27, 2010

21. Stater's Council, April 28, 2010
22. Price Commencement, April 28, 2010
23. USU-CEU Celebration Event at San Juan Campus, April 29, 2010
24. Moab Commencement, April 29, 2010
25. Blanding Commencement, April 30, 2010
26. USU-CEU Celebration Event at Price Campus, April 30, 2010
27. Uintah Basin Commencement, May 1, 2010
28. College of Ag Groundbreaking, May 4, 2010
29. Board of Regents, May 5, 2010

H. Upcoming Events

1. Shingo Prize, May 18-19, 2010
2. Wells Fargo Northern Utah Community Board, May 20, 2010
3. USU Foundation Board Meetings, May 21-22, 2010
4. Salt Lake Chamber Governing Board, May 25, 2010
5. Big Blue Bash, May 28, 2010
6. Swaner Preserve and EcoCenter Board Meeting, May 28, 2010
7. Utah Campus Compact Executive Committee Meeting, June 3, 2010
8. WAC Board of Director's Meetings, June 6-8, 2010
9. Sunrise Session, June 11, 2010
10. USU Board of Trustees (telephone conference), June 18, 2010

III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

- Minutes of the Executive Session Held on March 26, 2010
- Minutes of the Regular Meeting Held on March 26, 2010
- Resolution 10-5-1 Faculty and Staff Adjustments (Appendix E)
- Resolution 10-5-2 Certificate of the Treasurer for February 2010 (Appendix F)
- Resolution 10-5-3 Report of Investments for February 2010 (Appendix G)
- Resolution 10-5-4 Delegation/Administration Reports for February 17, 2010 to March 19, 2010 (Appendix H)
- Resolution 10-5-5 Delegation/Administration Reports for March 19, 2010 to April 26, 2010 (Appendix I)
- Resolution 10-5-6 Final Report of Institutional Discretionary Funds for 2008-2009 (Actual), 2009-2010 (Estimate), and 2010-2011 (Estimate) and Institutional Discretionary Funds Final Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2009 (Appendix J)
- Resolution 10-5-7 Contract/Grant Proposals and Awards for March 2010 (Appendix K)

Acceptance of the following written reports:

- Academic/Provost (Appendix L)
- Faculty and Staff Activities and Achievements (Appendix M)
- Business and Finance (Appendix N)
- Department of Public Safety, 2009 Annual Report (O)
- Extension/Continuing Education (Appendix P)
- Federal and State Relations (Appendix Q)
- Information Technology (Appendix R)
- Information Technology Annual Report (S)
- Research (Appendix T)
- Research Performance Dashboard, FY 2009 (Appendix U)
- Undergraduate Research Report (Appendix V)
- Office of Global Engagement – International Research Activities (Appendix W)
- Strategic Ventures and Economic Development (Appendix X)
- Student Services (Appendix Y)
- University Advancement (Appendix Z)
- Campaign Progress by Purpose, July 1, 2003 to April 21, 2010 (Appendix AA)
- Monthly Progress Report for April 2010 (Appendix BB)
- Monthly Gift Comparison, FY 2010 (Appendix CC)
- Major Gifts, March 2010 to April 2010 (Appendix DD)
- Alumni Association (Appendix EE)
- ASUSU (Appendix FF)
- Athletics (Appendix GG)
- Public Relations and Marketing (Appendix HH)
- Public Relations and Marketing Performance Dashboard, March 2010 (Appendix II)
- Faculty Senate (Appendix JJ)
- Professional Employees Association (Appendix KK)
- Executive Session to be held on June 18, 2010, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Trustee Binns moved approval of the Consent Agenda items, and Trustee Tolson seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

A. Utah State University and USU-College of Eastern Utah 2010-2011 Budget

The Utah State University and USU-College of Eastern Utah 2010-2011 Budgets (Appendix LL) were given to the Trustees for their consideration.

Vice President Cowley pointed out that CEU funds in the amount of approximately \$20 million will become part of the USU budget as of July 1, and is listed separately on this year's report. The total state appropriated budget is \$255 million. He also referred to the Auxiliary Enterprises budget and the Service Enterprises budget which were included.

Action: Trustee Foley moved approval of Resolution 10-5-8 the Utah State University and USU-College of Eastern Utah 2010-2011 Budget (Appendix LL). Trustee Shipley seconded the motion, and the voting was unanimous in the affirmative.

B. Proposal to Move the Department of Landscape Architecture and Environmental Planning (LAEP) to the College of Agriculture

Trustees were given the proposal to move the Department of Landscape Architecture and Environmental Planning (LAEP) to the College of Agriculture (Appendix MM).

Provost Coward said Landscape Architecture and Environmental Planning programs can be in different colleges such as Arts, Agriculture, or Humanities and Social Sciences. Individuals in LAEP were asked where their program would best flourish. After consideration, they recommended the College of Agriculture.

Vice President Cockett expressed her support to move LAEP into the College of Agriculture. She said it will bring a dynamic group of faculty and increase enrollment by 200 students in the Bachelor's and Master's programs. It will also enhance efforts in sustainability. She said Agriculture is urging sustainable ideas and practices in homes, agriculture production, securing food for global populations, and rural communities. This will allow expansion of those efforts as well as expanding landscaping and community planning. The Department of Plants, Soils and Climate's joint efforts with LAEP will expand, as well as that of other departments. She said this is a great opportunity for the College of Agriculture.

Sean Michael, Head of Department of LAEP, said there was unanimous support from faculty and the Advisory Board to move LAEP to the College of Agriculture. The program at USU is the thirteenth oldest in the nation out of 76 programs. In 2014, LAEP will celebrate its 75 year anniversary. This is a time to analyze where LAEP should be on the 100th anniversary, and the College of Agriculture was the first choice. He said their decision came after considering future problems for society and the environment which will need to be addressed, and how we can be leaders as an institution. According to Department Head Michael, alumni are excited about the move to the College of Agriculture.

Provost Coward said this change is not about saving money, investing money, or cutting back. It is about providing the best education in research and outreach.

Action: Trustee Watterson moved approval of Resolution 10-5-9 the proposal to move the Department of Landscape Architecture and Environmental Planning (LAEP) to the College of Agriculture (Appendix MM). Trustee Foley seconded the motion, and the voting was unanimous in the affirmative.

C. Proposal from the Department of Plants, Soils, and Climate (PSC), College of Agriculture, to Consolidate the Crop Science and Horticulture Majors within the Department into One Bachelor of Science/Arts Plant Science Major

Trustees were given the proposal from the Department of Plants, Soils, and Climate (PSC), College of Agriculture, to consolidate the Crop Science and Horticulture Majors within the department into one Bachelor of Science/Arts Plant Science Major (Appendix NN) for their consideration.

Provost Coward said this proposal will consolidate two majors and create a single Bachelor of Science/Arts Plant Science major. It is an effort to be effective and efficient in delivery of the curriculum and to improve the product for students.

Vice President Cockett stated that this proposal looks to the future and how we can meet needs of students and better position ourselves in research and outreach. She said it is a way of tailoring programs for students.

Department Head Roper said that the majority of students in this field are transfer students without a Bachelor's degree. There has been curriculum overlap, and it is reasonable to consolidate the programs.

Provost Coward said there is a modest savings, but the real motivation is to better serve students.

Action: Trustee Tolson moved approval of Resolution 10-5-10 the proposal from the Department of Plants, Soils, and Climate (PSC) in the College of Agriculture to consolidate the Crop Science and Horticulture majors within the department into one Bachelor of Science/Arts Plant Science major (Appendix NN). Trustee Binns seconded the motion, and the voting was unanimous in the affirmative.

D. Proposal from the School of Teacher Education and Leadership, Emma Eccles Jones College of Education and Human Services, to offer a New Graduate Route to Licensure (GRL) in Science, Mathematics, and English as a Second Language (ESL) Effective Fall Semester 2010

Trustees were given the proposal from the School of Teacher Education and Leadership, Emma Eccles Jones College of Education and Human Services, to offer a new Graduate Route to Licensure (GRL) in Science, Mathematics, and English as a Second Language (ESL) effective Fall semester 2010 (Appendix OO) for their consideration.

Provost Coward said this proposal will create a new graduate route to licensure, particularly for Science, Math, and ESL. This will provide an opportunity for people with a Bachelor's degree who are not in Education to move into the graduate program and get licensure from a Master's degree program. He feels this is a forerunner of what other institutions in the state will do.

Martha Dever, Head of the School of Teacher Education and Leadership, said they are responding to a critical teacher shortage particularly in Science, Math, and ESL. A number of years ago an alternative route to licensure was created in conjunction with the College of Education. In order for those students to be admitted, they had to already be hired, and they got licensed while on the job. Now students will not have to be hired to enter. They will get a license to teach. There will be a pilot program with four students. It will be advertized with the Master's degree programs.

Tod Campbell, faculty member, said other universities have allowed students with a Bachelor's degree to return, and their option has been to get a second Bachelor's degree.

Action: Trustee Foley moved approval of Resolution 10-5-11 the proposal from the School of Teacher Education and Leadership, Emma Eccles Jones College of Education and Human Services, to offer a new Graduate Route to Licensure (GRL) in Science, Mathematics, and English as a Second Language (ESL) effective Fall semester 2010 (Appendix OO). Trustee Johnson seconded the motion, and the voting was unanimous in the affirmative.

E. Proposal from the Department of Biological Engineering, College of Engineering, to move the M.S. and Ph.D. Irrigation Engineering Degrees from the Department of Biological Engineering to the Department of Civil and Environmental Engineering

Trustees were given the proposal from the Department of Biological Engineering, College of Engineering, to move the M.S. and Ph.D. Irrigation Engineering Degrees from the Department of Biological Engineering to the Department of Civil and Environmental Engineering (Appendix PP) for their consideration.

Dean Hinton said the Irrigation Engineering program was moved to the Department of Civil and Environmental Engineering on December 1, 2009. The Master's of Science and Ph.D. degrees in Irrigation Engineering need to move to the Department of Civil and Environmental Engineering as well.

Action: Trustee Watterson moved approval of Resolution 10-5-12 the proposal from the Department of Biological Engineering, College of Engineering, to move the M.S. and Ph.D. Irrigation Engineering degrees from the Department of Biological Engineering to the Department of Civil and Environmental Engineering (Appendix PP). Trustee Tolson seconded the motion, and the voting was unanimous in the affirmative.

F. Faculty and Staff Adjustment (Addendum) – Approval of Joe Peterson as New Chancellor of USU-CEU

Trustees were given the Faculty and Staff Adjustment (Appendix QQ) for their consideration.

President Albrecht asked for Trustee approval of the appointment of Joe Peterson as the first Chancellor of USU-CEU to become effective July 1, 2010.

Action: Trustee Foley moved approval of Resolution 10-5-13 the faculty and staff adjustment (Appendix QQ), and Trustee Shipley seconded the motion. The voting was unanimous in the affirmative.

V. Strategic Agenda – Workforce Investments at USU: Faculty/Staff Trends

Provost Coward said that data has become available which makes it possible to compare the way USU delivers its programs with peer institutions. The trend nationally is a decline in full-time faculty and a significant increase in adjunct or part-time faculty. He introduced Michael Torrens, Director of Analysis, Assessment, and Accreditation, who compiled comparison data. (See Appendix RR)

Director Torrens stated that Gary Rhoads, General Secretary of the American Association of University Professors (AAUP), identified two major national trends – a lower number of full-time faculty compared to adjunct and part-time faculty, and investments in administrative positions rather than investments in instructional positions, especially tenure and tenure-track faculty.

Director Torrens said that every college and university in the United States is required to report to the Department of Education. The report lists specific classifications of workforce – executive, administrative, managerial, faculty, other professionals, service and maintenance, etc. This makes it possible to use the data to make accurate comparisons with other institutions.

Director Torrens reported the following trend over a ten-year period:

- The national trend:
 - Tenured and tenure track faculty decreased 24%
 - Contingent faculty, instructors, and graduate student teachers increased 13% and comprise almost 75% of instructional staff.
 - Non-instructional staff increased 24% .
 - Administrators increased 41%.

- USU trend for the period 1999 to 2009:
 - Tenured-track faculty increased by 1.5%.
 - Tenured and tenure-track instructors decreased from 84% to 79%.
 - Non tenure-track instructors increased from 16% in 1999 to 21% in 2009 (the non tenure-track instructors have grown faster than the tenure track instructors).
 - Graduate student instructors has not changed.
 - Non-instructional staff decreased 1.5%.
 - Administrators decreased 34%.

Director Torrens summarized the following statistics comparing USU to peer institutions:

- Public research institutions
 - Full-time faculty 43% .
 - Graduate assistants 41%.
 - Part-time instructors 16%.
 - Non-tenured faculty 14%.
 - Tenured and tenure-track faculty 29%.

- USU
 - Full-time faculty 77%.
 - Graduate assistants 20%.
 - Part-time instructors 2%.
 - Non-tenured faculty 63%.
 - Tenured and tenure-track faculty 63%.

Director Torrens stated that public research institutions average 43% full-time faculty, while USU averages 77% full-time faculty. Provost Coward explained that many universities use full-time faculty for research and replace these instructors with part-time faculty and graduate students. USU retains its full-time faculty, thus, students at USU are more likely to have full-time, tenured professors. He added that over the next ten years the number of non-tenured instruction staff will increase because of budget cuts, but will most likely still be significantly less than other institutions. Provost Coward said that in some universities in Utah, three-fourths of students' credit hours are taught by adjunct faculty.

Director Torrens pointed out that while the national trend for executives and administrators increased 41%, the number decreased 34% at USU. He said some of those positions have been eliminated at USU, but he noted that when the Banner software program was implemented, some positions were re-classified as "other professionals." He explained that there is no evidence of the significant increases in executive and administrative positions at USU that have occurred elsewhere. Trustee Watterson asked if the number of executive and administrative positions at USU is appropriate. Provost Coward said USU is lean in that area, but peer institutions are being criticized for large increases. President Albrecht said in years when budgets are being cut, we need to be sensitive to the financial situation.

Director Torrens summarized:

- The trends at USU have not mirrored the national trends.
- Tenured and tenure-track faculty at USU comprise the vast majority of USU's instruction staff.
- USU offers an exceptional quality of education with a high percentage of courses taught by tenured faculty.

Trustees agreed that this is important information that should be made public. Faculty Senate President, Edward Heath, said it is a positive message for faculty and they would love to have the message heard. Provost Coward said this information will go to the local media, Admissions, the Faculty Senate, and the Executive Committee. Trustee Johnson said that USU does a great job of leveraging its resources, and she said it is important to get the word out to the state about what USU does with the resources it has.

Action: Trustee Foley made a motion to adjourn, and Trustee Tolson seconded the motion. The voting was unanimous in the affirmative.

The Regular Meeting adjourned at 11:15 a.m.



Suzanne Pierce-Moore, Chairman



Sydney M. Peterson, Secretary
(Minutes Taken by Mira G. Thatcher)

June 18, 2010
Date Approved