

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES

Utah State University, Alma Sonne Board Room, University Inn, Logan, Utah

March 4, 2016

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Alma Sonne Board Room of the University Inn commencing at 1:01 p.m.

MEMBERS PRESENT

Ronald W. Jibson Chair
Scott R. Watterson Vice Chair
Jody K. Burnett
Mark K. Holland
Karen H. Huntsman
Susan D. Johnson
J. Scott Nixon
Trevor Sean Olsen
Lane L. Thomas

MEMBERS EXCUSED

Frank Peczuh, Jr.

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht President
Neil Abercrombie Director, Government Relations
Jodi Bailey Chief Audit Executive
Robert Behunin Vice President, Advancement and Commercialization
Carolyn Brittain Staff Assistant
Ronda Callister President, Faculty Senate
Noelle E. Cockett Executive Vice President and Provost
David T. Cowley Vice President for Business and Finance
Dennis G. Dolny Head, Department of Health, Physical Education and Recreation
Beth E. Foley Dean, Emma Eccles Jones College of Education and Human Services

Todd Hugie President, Professional Employees Association
Trisha Hunsaker Vice President, Classified Employees Association
Mica McKinney University Counsel
Mark McLellan Vice President, Research and Dean of Graduate Studies
Sydney M. Peterson Chief of Staff and Board of Trustees Secretary
Ken White Vice President of USU Extension and Dean of the College of Agriculture and Applied Sciences

R. Patrick Williams Director of Internal Communications

OTHERS PRESENT

Brenna Kelley *The Statesman*
Kevin Opsahl *The Herald Journal*

Chair Jibson called the regular meeting to order.

Trustee Burnett recommended that in accordance with 52-4-205 of the Utah Code the Trustees go into a closed Executive Session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation.

Chair Jibson called the Regular Meeting back to order at 2:07 p.m. by once again welcoming those in attendance and thanking those participating in the meeting.

I. CHAIR'S REPORT

A. USUSA Report – Trevor Sean Olsen

Trustee Olsen noted that both the USUSA and the USUSA Eastern reports were included in the materials for this meeting. The student body president of USU Eastern does not report to the USUSA president in Logan. USUSA created a Diversity Cabinet to give a larger and more unified voice to marginalized and minority students. The goal of the cabinet is to bridge the gap between minority clubs by demonstrating their support and showing them the value in supporting one another. At the National Association for Campus Activities Conference, "Poetry and a Beverage" received the *Best Campus Series* award. Aggie Radio was awarded \$21,000 one-time funding from the USUSA Executive Council's capital and support fund to purchase/update equipment for their switch to FM radio. The opportunity to make the transition to FM radio is only available every twenty years. They hope to be broadcasting on 92.3 FM by the end of the summer. Trustee Olsen introduced Ashely Waddoups, President-Elect of USUSA. Ashley will be the first female student body president since 2001. Regional campuses elected Tiffany Burnhope.

B. Alumni Association Report – Lane L. Thomas

Trustee Thomas, presented a new desk license plate program wherein alumni who do not reside in Utah may purchase a desk license plate for \$25 with the option to purchase an annual renewal sticker by giving ongoing support. The Swaner "Snowcase" event brought many together for indoor/outdoor activities at the Center followed by a watch party and Park City resort skiing. The Alumni Hall of Honor will now be held on April 9th. Honorees include: Mark Faldmo, Bill Brindley, Ed Peterson and Shari Badger.

C. Audit Committee Report– J. Scott Nixon

Trustee Nixon reported that the Audit Committee met earlier in the day and covered required items and acceptance of the minutes of their meeting held on January 8, 2016 (Appendix A). The Committee reviewed the Athletic Department Agreed-upon Procedures report.

Action: Trustee Nixon moved the approval of Resolution 16-03-23 the proposal for the review and acceptance of the Athletic Department Agreed-upon Procedures report for the year ended 30 June 2015 (Appendix NN). Trustee Watterson seconded the motion. The voting was unanimous in the affirmative.

D. Date of Next Meeting

The next meeting will be held on April 8, 2016 via conference call to discuss 2016 promotion and tenure decisions.

E. Items for Discussion

Chair Jibson mentioned the Founders Day event and the upcoming ribbon cutting ceremony for Huntsman Hall. Trustee Huntsman noted that this new building has been patterned after the Wharton School with the primary focus on providing classrooms. Chair Jibson pointed out that the Trustees have been given their checklists for commencement attendance.

II. PRESIDENT'S REPORT

A. Student Resolution of Commendation to Calee Lott

Calee was not able to attend the meeting. President Albrecht encouraged all to read her resolution (Appendix B).

B. Legislative Report

President Albrecht thanked Neil Abercrombie and Chair Jibson for their efforts on USU's behalf. Success is anticipated on all the USU initiatives.

C. Enrollment Update – James Morales

Vice President Morales reported that overall enrollment is up by 730 students from last year. Recruitment efforts are now combined across campuses. Measures are in place to attract stronger applicants that truly want to attend USU. New software is being implemented to better track applicants. They are working to double the amount of international students by seeking out international contacts. Further information may be found at: <http://study.usu.edu/referral/>

D. Recent Events

1. Basketball – USU at New Mexico – January 9, 2016
2. K-16 Alliance – January 11, 2016
3. USU-Tooele Luncheon and Ribbon Cutting – January 12, 2016
4. Basketball – Air Force at USU – January 12, 2016

5. NCAA Board of Directors and Board of Governors Meetings, San Antonio, Texas – January 13-14, 2016
6. Basketball – USU at Colorado State – January 16, 2016
7. Legislative Preview with Legislators, USU Botanical Center, Layton – January 20, 2016
8. Board of Regents, University of Utah, Salt Lake City – January 22, 2016
9. Basketball – USU at San Diego State – January 23, 2016
10. Salt Lake Chamber Board of Governors, Salt Lake City – January 26, 2016
11. Special Council of Presidents for 2016 Legislative Session, Salt Lake City – January 27, 2016
12. Sunrise Session, Salt Lake City – January 29, 2016
13. Basketball – Nevada at USU – January 30, 2016
14. Inaugural Professor Lecture, Tom Baldwin, President’s Home – February 2, 2016
15. Basketball – USU at Boise State – February 2, 2016
16. Basketball – USU at Wyoming – February 6, 2016
17. Basketball – New Mexico at USU – February 9, 2016
18. Special Council of Presidents for 2016 Legislative Session, Salt Lake City – February 10, 2016
19. Inaugural Professor Lecture, Frank Caliendo, President’s Home – February 11, 2016
20. Basketball – Colorado State at USU – February 17, 2016
21. Inaugural Professor Lecture, James Sanders, President’s Home – February 18, 2016
22. Utah Campus Compact 20th Anniversary, Salt Lake City – February 19, 2016
23. Higher Ed Day Luncheon at the Capitol, Salt Lake City – February 19, 2016
24. Basketball – USU at Fresno State – February 20, 2016
25. Inaugural Professor Lecture, Joanna Endter-Wada, President’s Home – February 22, 2016
26. Salt Lake Chamber Board of Governors, Salt Lake City – February 23, 2016
27. Special Council of Presidents for 2016 Legislative Session, Salt Lake City – February 24, 2016
28. Basketball – USU at Nevada – February 24, 2016
29. Inaugural Professor Lecture, Bedri Cetiner, President’s Home – February 25, 2016
30. Basketball – San Jose State at USU – February 27, 2016
31. Inaugural Professor Lecture, Evelyn Funda, President’s Home – February 29, 2016
32. Northwest Commission on Colleges and Universities Annual Meeting, Seattle, Washington – March 1, 2016
33. Basketball – USU at Air Force – March 1, 2016
34. USU Board of Trustees Regular Meeting – March 4, 2016
35. Founders Day – March 4, 2016

E. Upcoming Events

1. USU Foundation Board Meeting – March 5, 2016
2. Mountain West Basketball Tournament, Las Vegas, Nevada – March 7-12, 2016
3. Special Council of Presidents for 2016 Legislative Session, Salt Lake City – March 9, 2016
4. Mountain West Board of Directors Meeting, Las Vegas, Nevada – March 11, 2016
5. Present at National Association of Presidential Assistants in Higher Education (NAPAHE), San Francisco, California – March 13, 2016

6. Council of Presidents, Salt Lake City – March 15, 2016
7. Huntsman Hall Dedication Ceremony, Ribbon Cutting and Reception – March 16, 2016
8. Regence Blue Cross Blue Shield Community Board Meeting, Salt Lake City – March 17, 2016
9. Salt Lake Chamber Board of Governors, Salt Lake City – March 22, 2016
10. Inaugural Professor Lecture, Kristine Miller, President’s Home – March 23, 2016
11. Legislative Appreciation Dinner, President’s Home – March 24, 2016
12. Student Advisory Council Breakfast, President’s Home – March 29, 2016
13. Board of Regents, Dixie State University, St. George – April 1, 2016
14. USU Retirement Dinner – April 7, 2016
15. USU Board of Trustees Teleconference Meeting – April 8, 2016

III. CONSENT AGENDA

Trustees were given the following consent agenda material for their consideration:

1. Minutes from the Executive Session held on January 8, 2016
2. Minutes from the Regular Meeting held on January 8, 2016
3. Resolution 16-03-01 – Certificate of Treasurer – 2015-10 – October (Appendix C)
4. Resolution 16-03-02 – Certificate of Treasurer – 2015-11 – November (Appendix D)
5. Resolution 16-03-03 – Contract/Grant Proposals and Awards – 2015-12 – December (Appendix E)
6. Resolution 16-03-04 – Contract/Grant Proposals and Awards – 2016-01 – January (Appendix F)
7. Resolution 16-03-05 – Delegation Administrative Reports – 11/24/15 to 12/31/15 (Appendix G)
8. Resolution 16-03-06 – Delegation Administrative Reports – 12/31/15 to 01/22/16 (Appendix H)
9. Resolution 16-03-07 – Faculty Staff Adjustments (Appendix I)
10. Resolution 16-03-08 – Report of Investments – 2015-10 – October (Appendix J)
11. Resolution 16-03-09 – Report of Investments – 2015-11 – November (Appendix K)
12. Resolution 16-03-10 – USU Policy Manual – Section 335 – Relocation Assistance (Appendix L)
13. Resolution 16-03-11 – USU Policy Manual – Section 361 – Retirement Plans and Retirement Benefits (Appendix M)
14. Resolution 16-03-12 – USU Policy Manual – Sections 401.4.3(4) and 402.3.1 – Apportioning Faculty Senate Members (Appendix N)
15. Resolution 16-03-13 – USU Policy Manual – Section 584 – Human Participants in Research (Appendix O)

16. Resolution 16-03-14 – CIDI Labs, LLC (Appendix P)

17. Acceptance of Written Reports

- Advancement/Alumni (Appendix Q)
- Athletics (Appendix R)
- Business and Finance (Appendix S)
- Classified Employees Association (Appendix T)
- Executive Vice President and Provost (Appendix U)
- Extension and College of Agriculture (Appendix V)
- Faculty Senate (Appendix W)
- Innovation and Commercialization (Appendix X)
- Professional Employees Association (Appendix Y)
- Public Relations and Marketing (Appendix Z)
- Research and Graduate Studies (Appendix AA)
- Student Services (Appendix BB)
- USU Eastern (Appendix CC)
- USUSA (Appendix DD)
- USUSA Eastern (Appendix EE)

Chair Jibson asked if items on the Consent Agenda needed to be moved to the Action Agenda for discussion. No requests were made.

Action: Trustee Burnett moved to approve the Consent Agenda. Trustee Olsen seconded the motion. The voting was unanimous in the affirmative.

IV. ACTION AGENDA

Provost Cockett

1. Proposal for the Emma Eccles Jones College of Education and Human Services to change the name of the Department of Health, Physical Education and Recreation to the Department of Kinesiology and Health Science – Resolution 16-03-15 (Appendix FF)

Dean Foley said that departmental name changes are not done very often. Department Head, Dennis Dolny, explained that the new name better reflects what the department is doing. The current name does not reflect the areas of study for 90 percent of their students. Changes in the department have been student driven. The new name will help attract students.

Action: Trustee Watterson moved the approval of Resolution 16-03-15 the proposal for the Emma Eccles Jones College of Education and Human Services to change the name of the Department of Health, Physical Education and Recreation to the Department of Kinesiology and Health Science. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

2. Proposal for the Emma Eccles Jones College of Education and Human Services, Department of Psychology to utilize the existing Master of Education in Psychology without a specialization as an en route degree for students in the School of Psychology EdS – Resolution 16-03-16 (Appendix GG)

Dean Foley explained that the EdS in School Psychology is a 66-credit terminal degree. Currently students complete a Master of Science Plan A degree which requires a thesis and then must complete a Plan B project to earn their EdS. This proposed change would allow students to complete a 36-credit coursework only Master of Education in lieu of a Master of Science degree en route to the terminal EdS degree. A master's degree is important for graduates due to the structure of pay scales in many public school districts.

Action: Trustee Johnson moved the approval of Resolution 16-03-16 the proposal for the Emma Eccles Jones College of Education and Human Services to utilize the existing Master of Education in Psychology without a specialization as an en route degree for students in the School of Psychology EdS. Trustee Thomas seconded the motion. The voting was unanimous in the affirmative.

3. Proposal from the Emma Eccles Jones College of Education and Human Services, Department of Psychology, to restructure the current specialization within the Psychology PhD into two separate specializations 1) Combined Clinical/Counseling Psychology and 2) School Psychology – Resolution 16-03-17 (Appendix HH)

Provost Cockett clarified that the general PhD program is not specific enough. The two specializations take the same core classes and then focus on either clinical/counseling psychology or school psychology. The current name is outdated and is not apparent in program searches. Dean Foley added that this change in language will help prospective students when they search for available programs. Current students already choose one of these two tracks.

Action: Trustee Holland moved the approval of Resolution 16-03-17 the proposal for the Emma Eccles Jones College of Education and Human Services, Department of Psychology, to restructure the current specialization within the Psychology PhD into two separate specializations 1) Combined Clinical/Counseling Psychology and 2) School Psychology. Trustee Olsen seconded the motion. The voting was unanimous in the affirmative.

4. Proposal from the Emma Eccles Jones College of Education and Human Services for the Department of Special Education to offer a Certificate of Proficiency in Integrated College and Community Studies – Resolution 16-03-18 (Appendix II)

Dean Foley explained that the “Aggies Elevated” program is a two-year inclusive college experience and residential program for students with intellectual and developmental

disabilities. The program offers coursework and college experiences that facilitate the participants' success in the workplace and independent living. Coursework focuses on academic performance, health and wellness, personal management, vocational exploration, and direct vocational experience through internships. This is the only residential program in the state (upon finishing the program, participants will earn a certificate of completion.) The end goal is for these students to graduate and be able to live on their own and earn a living wage.

Action: Trustee Johnson moved the approval of Resolution 16-03-18 the proposal from the Emma Eccles Jones College of Education and Human Services for the Department of Special Education to offer Certificate of Proficiency in Integrated College and Community Studies. Trustee Gillmor seconded the motion. The voting was unanimous in the affirmative.

5. Proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Environment and Society to rename the Master of Science and Doctoral degrees in Human Dimensions of Ecosystem Science and Management to Environment and Society – Resolution 16-03-19 (Appendix JJ)

Provost Cockett stated that this proposal will rename current degrees with shorter more succinct names.

Action: Trustee Thomas moved the approval of Resolution 16-03-19 the proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Environment and Society to rename the Master of Science and Doctoral degrees in Human Dimensions of Ecosystem Science and Management to Environment and Society. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

6. Proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Environment and Society to suspend admissions for the Master of Science in Bioregional Planning – Resolution 16-03-20 (Appendix KK)

Provost Cockett explained that this program is still available through the Department of Landscape Architecture and Environmental Planning within the College of Agriculture where it originated. Years ago the programs' originating faculty member moved from the College of Agriculture to the College of Natural Resources taking the degree with him. It was planned that upon his retirement the position would revert back to the College of Agriculture and Applied Sciences.

Action: Trustee Nixon moved the approval of Resolution 16-03-20 the proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Environment and Society to suspend admissions for the Master of Science degree in Bioregional Planning. Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

7. Proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Environment and Society to discontinue the Bachelor of Science in Geography Teaching – Resolution 16-03-21 (Appendix LL)

Provost Cockett stated that the endorsement in Geography Teaching has evolved into Social Studies Composite Teaching. This major fulfills the requirements of the USHE Geography teaching endorsement, as well as providing endorsements in Economics, History, Psychology, Political Science, and Sociology. Students interested in earning only the Geography teaching endorsement may continue to meet the requirements through the Geography Teaching Minor.

Chair Jibson commended Provost Cockett for continuing to evaluate programs to keep USU competitive.

Action: Trustee Holland moved the approval of Resolution 16-03-21 the proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Environment and Society to discontinue the Bachelor of Science in Geography. Trustee Burnett seconded the motion. The voting was unanimous in the affirmative.

8. Proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Wildland Resources to offer a minor in Wildlife Science – Resolution 16-03-22 (Appendix MM)

This 15-credit minor will give the recipient basic knowledge of wildlife science and management, complementing the Fisheries and Aquatic Sciences major. Watershed students focus on fisheries and the addition of this minor will make them more employable.

Action: Trustee Olsen moved the approval of Resolution 16-03-22 the proposal from the S.J. & Jessie E. Quinney College of Natural Resources for the Department of Wildland Resources to offer a minor in Wildlife Science. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

9. Review and acceptance of the Athletic Department Agreed-upon Procedures report for the year ended 30 June 2015 – Resolution 16-03-23 (Appendix NN)

Trustee Nixon presented this item for vote during his Audit Committee report.

Action: Trustee Nixon moved the approval of Resolution 16-03-23 the proposal for the review and acceptance of the Athletic Department Agreed-upon Procedures report for the year ended 30 June 2015. Trustee Watterson seconded the motion. The voting was unanimous in the affirmative.

10. Proposal to approve the second and third year of increases in differential tuition for the Jon M. Huntsman School of Business as originally proposed in March 2015 – Resolution 16-03-24 (Appendix OO)

Chair Jibson explained that this proposal is to formally accept the second and third year of the resolution presented by the Huntsman School of Business for a three-year incremental differential tuition increase. Representatives from the Huntsman School of Business gave a well-received presentation in the January 8, 2016 meeting regarding their use of differential tuition.

Action: Trustee Johnson moved the approval of Resolution 16-03-24 the proposal to approve the second and third year of increases in differential tuition for the Jon M. Huntsman School of Business Differential as originally proposed in March 2015. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

11. Proposal from the Emma Eccles Jones College of Education and Human Services to establish differential tuition – Resolution 16-03-25 (Appendix PP)

Dean Foley explained that she is always reluctant to do anything that increases costs for students. The College has grown by a thousand majors and gained a new department, the Department of Nursing and Health Professions. Meetings and open forums were held with undergraduate and graduate representatives, college ambassadors, and the college senator. Dean Foley made it clear that no differential tuition monies will go towards the new clinical services building or for scholarships. Areas that will be addressed will include: accreditation, compliance (including Federal HiPPA regulations), course fees/differential tuition replacement, student research, faculty recruitment, retention, and technology support in student labs/clinic

Teigan Beck, a junior in the Communicative Disorders major and the new college senator attended many of the meetings and spoke in favor of the proposal. She noted that the overall cost of a degree in their college will still be low in comparison to other schools.

Following approval, all current course fees (with the exception of PE prefix courses) will be discontinued. Per credit hour rates will be \$5 for 0-2999 level courses, \$25 for 3000-5999 level courses and \$40 for 6000 level courses and above. Thereafter, the differential tuition will increase at the same percentage as Tier 1. Systems are in place to track how each dollar is used. The College will be transparent about how the money is spent by working closely with the Budget Office.

Action: Trustee Burnett moved the approval of Resolution 16-03-25 the proposal from the Emma Eccles Jones College of Education and Human Services to establish differential tuition. Trustee Thomas seconded the motion. The voting was unanimous in the affirmative.

12. Proposal for Utah State University to modify and/or implement new student fees – Resolution 16-03-26 (Appendix QQ)

James Morales, Vice President for Student Services, reported that the Utah State University Student Fee Boards (there is now a Regional Campus Board as well as a Logan Campus Board) met on several occasions. Lively discussions were held as they considered the proposed increase requests. The Logan Campus Board recommended an overall increase of \$2.72 (0.5%). The Regional Campus System did not recommend any increase. USU Eastern in Price and Blanding did some adjusting of their fees with no net increase. Trustee Olsen added that the students are happy with such a small increase.

Action: Trustee Huntsman moved the approval of Resolution 16-03-26 the proposal for Utah State University to modify and/or implement new student fees. Trustee Nixon seconded the motion. The voting was unanimous in the affirmative.

Action: Trustee Huntsman made a motion to adjourn the meeting. Trustee Johnson seconded the motion; the voting was unanimous in the affirmative.

The meeting adjourned at 4:14 p.m.

Ronald W. Jibson, Chair

Sydney M. Peterson, Secretary
(Minutes taken by Carolyn Brittain)

Date Approved