Minutes of the Regular Meeting of the Utah State University Board of Trustees held via teleconference commencing at 11:01 a.m.

MEMBERS PRESENT
Jody K. Burnett      Chair
Kent K. Alder       Vice Chair
Sami I. Ahmed
John Y. Ferry
Gina Gagon
David H. Huntsman
David A. Petersen
Jacey Skinner
Terryl Warner

MEMBERS EXCUSED
Laurel Cannon Alder
Wayne L. Niederhauser

UNIVERSITY REPRESENTATIVES PRESENT
Patrick Belmont  President, Faculty Senate
Noelle E. Cockett  President
Teresa Denton  Staff Assistant
Francis D. Galey  Executive Vice President and Provost
Mica A. McKinney  General Counsel and Vice President, Legal Affairs
Sydney M. Peterson  Secretary of the Board of Trustees
William M. Plate  Vice President, University Marketing and Communications

Chair Burnett called the meeting to order and welcomed those present for their attendance.

Action: Trustee Kent Alder moved in accordance with 52-4-205 of the Utah Code, that the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. Trustee Jacey Skinner seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett reopened the Regular Meeting at 11:35 a.m., thanking those present for their attendance.

I. **CHAIR’S REPORT**

A. Information Items

1. **Commencement Rescheduled** (Appendix A)
Due to the COVID-19 Pandemic, Utah State University's commencement events have been rescheduled for August 28-29, 2020.

2. **Next Board of Trustees Meeting**

   The next Board of Trustees Meeting will be held by videoconference on April 29, 2020. The June 19, 2020, meeting will be by teleconference. The annual meeting and workshop will be held on August 14, 2020, in Price, Utah.

II. **CONSENT AGENDA**

   Chair Burnett stated that the Trustees received the following agenda items for review.

   A. **Minutes from the Regular Meeting held on March 13, 2020**

   B. **Minutes from the Closed Session held on March 13, 2020**

   **Action:** Trustee John Ferry moved to approve the Consent Agenda. Trustee David Huntsman seconded the motion. The voting was unanimous in the affirmative.

III. **ACTION AGENDA**

   A. **Tenure and Promotion 2020 [Resolution 20-04-01] (Appendix B)**

      Executive Vice President and Provost Francis Galey explained the tenure and promotion review process which includes six levels of review. Each candidate prepares a dossier outlining their accomplishments in teaching, research, and service. The candidate’s Tenure Advisory Committee or Promotion Advisory Committee, the department head, and the dean review the dossier and prepare letters of recommendation to the provost.

      The Central Promotion and Tenure Committee reviews all the dossiers and each member of the committee makes their own decision. These decisions are combined and go to the provost. After the provost’s review, recommendations are sent to the president for approval prior to final approval by the Board of Trustees.

      **Action:** Trustee Jacey Skinner moved to approve Tenure and Promotion 2020. Trustee Kent Alder seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett asked if there were any other items the Trustees would like to discuss before the meeting closed; none were mentioned.

**Action:** Trustee John Ferry made a motion to adjourn the meeting. Trustee Sami Ahmed seconded the motion; voting was unanimous in the affirmative.

The meeting adjourned at 11:53 a.m.