Chair Burnett called the meeting to order.
Action: Trustee Nixon moved in accordance with 52-4-205 of the Utah Code, that the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. Trustee Ferry seconded the motion. The voting was unanimous in the affirmative.

Chair Burnett reopened the Regular Meeting at 2:04 p.m. thanking those present for their attendance. Trustee Whitworth was excused.

New Trustee Gina Gagon was welcomed and given the oath of office by Chair Burnett.

I. STRATEGIC AGENDA

1. Elevating USU through Philanthropy and Engagement – Matthew White, Vice President for Advancement and President of the USU Foundation

   Vice President White summarized the changes being implemented in Advancement. He is revitalizing the USU Foundation Board and is committed to alumni volunteers and investors; the USU advancement team; and USU leadership, faculty, staff, and academic partners. The USU Foundation Board’s mission is strengthening partnerships and increasing collaboration, ensuring effective board governance, establishing a foundation brand, and developing a funding model appropriate for USU (Appendix A).

   Old Main Society and Founders Day events have been combined.

II. CHAIR’S REPORT

A. Information Items

1. Academic Approval Committee Report

   Trustee Alder reported that 13 program reviews (Regents Policy R-411) and eight professional accreditation reviews were completed last year (Appendix B). This is an on-going process where all academic programs are reviewed per Regents policy to improve educational quality and effectiveness of each major program of study.

2. Alumni Association Report

   Trustee Butterfield reported that Kim Larson has been the Director of Alumni Relations for six months and is doing a great job. There are several events planned for the Mountain West Conference Tournament next week in Las Vegas. They are in the process of re-establishing alumni chapters in many areas around the country. There are more demands for chapters than our current resources can handle.

3. Audit Committee Report

   Trustee Nixon stated that there have been two meetings since the last Board meeting. The committee was updated on the university risk management process and the completed bottom-up assessment (Appendices LL & MM).
Trustee Nixon requested that the Athletic Report be delayed to the next meeting. Chair Burnett agreed [Resolution 19-03-24] (Appendix KK).

4. Recruitment, Enrollment, and Retention Committee Report

Trustee Butterfield reported that the name of the committee has been changed to the Recruitment, Retention, and Completion Committee. Vice President Wagner, who provides support for the committee, has hired a consultant and has created an institution-wide strategic enrollment management planning process.

5. Student Health, Safety, and Well-being Committee Report

Trustee Maggelet stated the committee has had two meetings. The committee has identified several charters from other universities and is in the process of finalizing USU’s committee charter.

6. USUSA Report

Trustee Hunsaker reported that the student fee board made several proposals. The new Counseling and Psychological Services (CAPS) fee will provide more counselors in the Counseling Department. The Truth in Tuition Meeting was held last Wednesday, March 6, with a record turnout. Elections were held last week. Sami Ahmed was elected USUSA President and will be introduced at the May meeting. President Cockett added that Sami is a refugee from Ethiopia and came to America when he was 10 years old. Trustee Hunsaker is anticipating a good student turnout for the Mountain West Conference Tournament in Las Vegas next week.

7. Commencement

Chair Burnett noted that a copy of the commencement schedule was in each trustee’s packet. Trustees should fill in what events they can attend in Logan and at the regional campuses. There should be trustee coverage at every event.

8. Schedule of upcoming meetings.

It was noted that there is a change in date for the March 2020 meeting. The Mountain West Conference Tournament in 2020 is a week earlier than usual, which requires a change in that month’s board meeting (Appendix C).

9. The next Board of Trustees meeting will be held via teleconference on April 5, 2019, to approve faculty tenure and promotion recommendations.

III. PRESIDENT’S REPORT

A. Information Items

1. Student Resolution of Commendation to Sierra Wise
USUSA President Hunsaker shared the letter of commendation for Sierra Wise. Sierra graduated from Timpanogas High and followed in her grandfather's footsteps by coming to Utah State University. She is following her passion in the Caine College of the Arts working towards a Bachelor of Arts in Visual Arts with a minor in Psychology. She recently received an Undergraduate Research and Creative Opportunities (URCO) grant for creating empowered space for women through feminism and community art making. Sierra has been very involved with the Caine College of the Arts. She plans to continue her education and earn a graduate degree in social work and law (Appendix D).

2. President Cockett noted that Faculty Senate President Becki Lawver is working on a resolution to reduce greenhouse gases at USU. A steering committee and three working groups were created: energy portfolio, air travel, and carbon pricing education. Reports from these groups will be due to the President in the fall.

3. A review by the Faculty Senate into the Koch Foundation gift concluded that the USU administration thoroughly vetted the agreement to meet standards outlined in USU policy on faculty hiring, faculty evaluations, and research and curriculum developed for students.

4. President Cockett has formed a steering committee on diversity and inclusion. Eri Bentley, Counseling and Psychological Services (CAPS) counselor and chair of Aggies Think Care Act, and Amanda DeRito, Public Relations and Marketing, are co-chairs. President Cockett anticipates forming four working groups: student retention and recruitment, faculty recruitment and retention, education training and research, and on-campus diversity and activities.

B. Recent Events

1. Plant and Animal Genome Conference – San Diego, January 11-14, 2019
2. Basketball – USU at Wyoming – January 12, 2019
4. Basketball – USU at San Jose State – January 16, 2019
5. Northern Utah Economic Development Partnership – Ogden, January 17, 2019
6. Salt Lake Chamber 2019 Economic Outlook and Public Policy Summit – Salt Lake City, January 18, 2019
7. Legislative Preview Reception at USU Botanical Center – Kaysville, Utah, January 17, 2019
8. President’s Pre-game Reception – January 19, 2019
10. Capitol Council of Presidents – Salt Lake City, January 22, 2019
11. Remarks at 150th Golden Spike Exhibit Celebration – Salt Lake City, January 23, 2019
12. Golden Spike Reception – Salt Lake City, January 23, 2019
13. Regence Community Board Meeting – Salt Lake City, January 24, 2019
14. Board of Regents at Utah Valley University – Orem, January 25, 2019
15. Basketball – USU at New Mexico – January 26, 2019
17. Sunrise Session, Michael Twohig – Salt Lake City, January 29, 2019
18. Basketball – San Jose State at USU – January 30, 2019
19. College of Ag Pre-Game Reception – February 2, 2019
20. Basketball – UNLV at USU – February 2, 2019
21. Capitol Council of Presidents – Salt Lake City, February 5, 2019
22. Basketball – USU at Fresno State – February 5, 2019
23. Association of Public Land-Grant Universities Winter Board Meeting – Washington, D.C., February 6-7, 2019
24. Basketball – USU at San Diego State – February 9, 2019
25. Salt Lake Chamber Board of Governors – Salt Lake City, February 12, 2019
26. Present at Higher Ed Appropriations Subcommittee – Salt Lake City, February 13, 2019
27. Capitol Council of Presidents – Salt Lake City, February 13, 2019
29. Aggie Ice Cream at the Capitol – Salt Lake City, February 15, 2019
30. Basketball – USU at Air Force – February 16, 2019
31. Basketball – New Mexico at USU – February 20, 2019
32. Basketball – USU at Boise State – February 23, 2019
33. Legislative Spouses Luncheon – USU Taylorsville, February 26, 2019
34. Capitol Council of Presidents – Salt Lake City, February 26, 2019
35. Research Landscapes, Randy Martin – Salt Lake City, February 26, 2019
36. Basketball – San Diego State at USU – February 26, 2019
37. Remarks at Extension Annual Conference – February 27, 2019
38. Mountain West Board of Directors Executive Committee Call – February 28, 2019
39. Basketball – Nevada at USU – March 2, 2019
40. Higher Ed Day Legislative Luncheon at the Capitol – Salt Lake City, March 4, 2019
41. Council of Presidents – Salt Lake City, March 4, 2019
42. Research on Capitol Hill – Salt Lake City, March 5, 2019
43. Capitol Council of Presidents – Salt Lake City, March 5, 2019
44. Basketball – USU at Colorado State – March 5, 2019
45. Truth and Tuition Hearing – March 6, 2019
46. Speak at Rotary Lunch – March 7, 2019
47. USU Foundation Board Dinner – March 7, 2019
48. USU Foundation Board Meeting – March 8, 2019
49. USU Board of Trustees – March 8, 2019
50. USU Founders Day and Old Main Society – March 8, 2019

C. Upcoming Events

1. Mountain West Men’s and Women’s Basketball Championship Tournament – Las Vegas, Nevada, March 10-16, 2019
2. Council of Presidents – Salt Lake City, March 12, 2019
3. Mountain West Board of Directors Meeting – Las Vegas, Nevada, March 13, 2019
4. Higher Education Strategic Planning Commission – Salt Lake City, March 20, 2019
5. Stater’s Council Breakfast – March 25, 2019
6. Salt Lake Chamber Board of Governor’s – Salt Lake City, March 26, 2019
7. Speak at Diversity Awards Luncheon, President’s Home – March 26, 2019
8. Remarks at President Tuminez Inauguration at Utah Valley University – Orem, March 27, 2019
9. Board of Regents at Salt Lake Community College – Salt Lake City, March 28-29, 2019
10. Speak at Student Life Advisory Council Breakfast, President’s Home – April 4, 2019
11. President’s Ambassadors Appreciation Dinner, President’s Home – April 4, 2019
12. USU Board of Trustees Telephone Conference Meeting – April 5, 2019

IV. CONSENT AGENDA

Chair Burnett stated that the Trustees were given the following agenda items for review.

1. Minutes from the Closed Session held on January 11, 2019
2. Minutes from the Regular Meeting held on January 11, 2019
3. Academic Proposals
   - The Department of Animal, Dairy, and Veterinary Science in the College of Agriculture and Applied Sciences proposal to offer a Ranch Horse Management Certificate of Completion [Resolution 19-03-01] (Appendix E)
   - The Department of Electrical and Computer Engineering in the College of Engineering proposal to offer a minor in Electrical Engineering [Resolution 19-03-02] (Appendix F)
   - The Department of Journalism and Communication in the College of Humanities and Social Sciences proposal to offer a Social Media Emphasis [Resolution 19-03-03] (Appendix G)
   - The Department of Management in the Jon M. Huntsman School of Business proposal to offer a Bachelor of Science/Bachelor of Arts in Business Administration with Emphases in Human Resource Management and Operations Management [Resolution 19-03-04] (Appendix H)
   - The Department of Applied Economics in the College of Agriculture and Applied Sciences proposal to change the name of the Master of Science in International Food and Agribusiness to Master of Sciences in Agribusiness and restructure the Master of Science [Resolution 19-03-05] (Appendix I)
   - The Department of Management in the Jon M. Huntsman School of Business proposal to change the name of the Bachelor of Science/Bachelor of Arts from Business Administration to Management [Resolution 19-03-06] (Appendix J)
   - The Department of Plants, Soils and Climate in the College of Agriculture and Applied Sciences proposal to change the name of Land, Plant, and Climate Systems to Soils and Sustainable Land Systems [Resolution 19-03-07] (Appendix K)
   - Proposal to move the Department of Computer Science back to the College of Science [Resolution 19-03-08] (Appendix L)
5. Certificate of Treasurer for October 2018 [Resolution 19-03-10] (Appendix N)
7. Contract/Grant Awards and Proposals for December 2018 [Resolution 19-03-12] (Appendix P)
9. Delegation/Administrative Reports – 11/21/18 to 12/21/18 [Resolution 19-03-14] (Appendix R)
10. Delegation/Administrative Reports – 12/21/18 to 01/25/19 [Resolution 19-03-15] (Appendix S)
11. Faculty and Staff Adjustments [Resolution 19-03-16] (Appendix T)
16. Written Reports
   • Academic & Instructional Services (Appendix Y)
   • Advancement (Appendix Z)
   • Business and Finance (Appendix AA)
   • Executive Vice President and Provost (Appendix BB)
   • Faculty Senate (Appendix CC)
   • Office of Research (Appendix DD)
   • Student Affairs (Appendix EE)
   • USU Eastern (Appendix FF)
   • USUSA (Appendix GG)

Action: Trustee Alder moved to approve the Consent Agenda. Trustee Hunsaker seconded the motion. The voting was unanimous in the affirmative.

V. ACTION AGENDA

1. Academic Proposal: The Department of Nursing and Health Professions in the Emma Eccles Jones College of Education and Human Services proposal to offer an Associate of Applied Science in Surgical Technology [Resolution 19-03-21] (Appendix HH)

This two-year degree program will be delivered on the southeast campuses. The students will then be eligible to take the exam to become a certified surgical technologist. Trustee Nixon noted that enrollment in this program is light. Trustee Alder explained that the desperate need for surgical technologists justifies the low enrollment numbers.

Action: Trustee Alder moved to approve the proposal for the Department of Nursing and Health Professions in the Emma Eccles Jones College of Education and Human Services to offer an Associate of Applied Science in Surgical Technology. Trustee Ferry seconded the motion. The voting was unanimous in the affirmative.

2. Proposal for Utah State University's Tuition Rate Increase [Resolution 19-03-22] (Appendix II)

President Cockett noted that this year is the first year of a new process for setting tuition. Rather than Tier 1 and Tier 2 tuition, each institution will have their own tuition proposal. Brian Shuppy, Assistant Commissioner for Budget and Planning, joined the meeting by telephone. This new process began with several meetings with student leadership, followed by the Truth in Tuition Meeting. President Cockett will present the proposal to the Board of Regents on March 28. Vice President Cowley explained that USU is continuing to refine its request. The Utah Legislature must first determine salary compensation to public employees and higher education before the tuition increase can be set. He asked that a range for a tuition increase be approved rather than an exact percentage. Because USU Eastern's tuition is considerably lower than the Logan campus, their tuition will need to increase more. President Cockett added that scholarships are critical to students because of tuition increases and impact the students...
trying to decide whether to return or not. Vice President Cowley clarified that differential tuition rates will automatically increase only if the differential tuition includes compensation. The increase will be equal to the compensation pay increase set by the Legislature.

It was agreed that the final proposal for USU’s tuition increase would include approval for a range of 3 to 3.75% with USU Eastern tuition being raised up to 1% more than Logan and the other regional campuses.

**Action:** Trustee Maggelet moved to approve the proposal for Utah State University’s Tuition Rate Increase. Trustee Alder seconded the motion. The voting was unanimous in the affirmative.

3. **Proposal to Modify and/or Implement New Student Fees at Utah State University**
   [Resolution 19-03-23] (Appendix JJ)

Vice President Cowley stated that the only fee increase is 1.9% ($10.40) for Counseling and Psychological Services (CAPS). USU Eastern will not have an increase this year. Trustee Hunsaker explained that the Caine College of the Arts proposed to shift student fee funds from music to theatre and other areas. This is strictly an in-house reallocation.

**Action:** Trustee Ferry moved to approve the proposal to Modify and/or Implement New Student Fees at Utah State University. Trustee Hunsaker seconded the motion. The voting was unanimous in the affirmative.

4. **Review and Acceptance of the Athletic Department Agreed-Upon Procedures Report**
   [Resolution 19-03-24] (Appendix KK)

This item moved to the May 1, 2019, agenda.

**VI. Committee Meeting Items**

1. Minutes from the Audit Committee meeting held on January 11, 2019 (Appendix LL)
2. Minutes from the Audit Committee meeting held on February 11, 2019 (Appendix MM)
3. Agenda for the meeting on March 8, 2019 (Appendix NN)

**Action:** Trustee Huntsman made a motion to adjourn the meeting. Trustee Hunsaker seconded the motion; the voting was unanimous in the affirmative.

The meeting adjourned at 3:47 p.m.

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Jody K. Burnett, Chair
Sydney M. Peterson, Secretary

Date Approved

April 5, 2019

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