HOW TO ZOOM Series: Set up a Zoom Account

Zoom is a cloud-based video communication app that supports virtual video/audio conferencing.

To use Zoom, you need to set up a Zoom account. Here are step-by-step instructions for a Mac, using the Safari web browser.

1. Launch your web browser and type https://zoom.us/signup to open the sign up page.
2. Verify your date of birth by scrolling down the month, day, and year, then click Continue.
3. Provide an email address (either work or personal).
4. A pop-up box appears. You can confirm your email address by clicking Confirm.
5. Zoom will send a confirmation message to your email address. Open the email and click the link.

6. The link opens a new page on your web browser. It will ask if you are signing up on behalf of a school. Click Yes, or No, then click Continue.

7. Type your first name, last name and a password. Repeat the password in the Confirm Password box, then click the Continue button in the orange box.
8. Zoom will ask you to invite others. You can skip this by clicking **Skip this step**, below the **Invite** button.

9. You can do the test meeting by clicking the orange **Start Meeting Now**, or you can skip the test meeting by closing the web browser window. This is the last step.

For more information, visit the Utah Assistive Technology Program at UATP.usu.edu