UTAH STATE UNIVERSITY
DIRECT DEPOSIT SIGN UP

PLEASE FILL OUT ALL APPLICABLE SECTIONS

LAST NAME _____ FIRST _____ MIDDLE _____

BANNER A# _____ PHONE NUMBER _____ DATE _____

DIRECT DEPOSIT FOR STUDENT REFUNDS & EMPLOYEE REIMBURSEMENTS

NAME OF BANK _____ ACCOUNT TYPE **(Checking or Savings)** _____

ROUTING # _____ ACCOUNT # _____

PRIMARY PAYROLL DIRECT DEPOSIT

NAME OF BANK _____ ACCOUNT TYPE **(Checking or Savings)** _____

ROUTING # _____ ACCOUNT # _____

SECONDARY PAYROLL DIRECT DEPOSIT

FIXED AMOUNT $_____ OR PERCENT _____ %

NAME OF BANK _____ ACCOUNT TYPE **(Checking or Savings)** _____

ROUTING # _____ ACCOUNT # _____

AUTHORIZATION

I AUTHORIZE USU TO DIRECT DEPOSIT FUTURE REFUNDS, REIMBURSEMENTS, AND PAYROLL CHECKS TO THE ABOVE BANKING ACCOUNTS:

EMPLOYEE SIGNATURE _____ DATE _____

Please bring forms and a valid photo to:
Student refunds & Employee reimbursements : Accounts Payable located in 2400 Old Main room 26, M-F, 8 am to 5 pm.
Payroll : Controller's Office located in 2400 Old Main room 26, Logan, UT 84322 M-F, 8 am to 5 pm.