Utah Conservation Corps
AmeriCorps Individual Placement
Ogden Nature Center
Habitat Restoration

Term of Service: 900-hour term; March 16 – October 29, 2027

Location: Ogden, Utah

Service Schedule: Approximately 30 hours per week

Questions about the Position: Contact Anna Zack, conservation@ogdennaturecenter.org

ABOUT THE UTAH CONSERVATION CORPS (UCC)

The Utah Conservation Corps (UCC) is an AmeriCorps program dedicated to developing the conservation leaders of tomorrow. We engage in projects throughout the state of Utah that address goals relating to environmental conservation, building leadership, strengthening education on local issues, providing hands-on training and skills to members, all while building the next generation of America's workforce. Our vision is to create thriving communities and conserve the natural heritage of Utah and the Intermountain West. The UCC supports Utah's pride in our tradition of service and volunteerism to get things done.

PARTNERING ORGANIZATION OVERVIEW

Mission & History:

Our mission is to unite people with nature and create a community dedicated to environmental stewardship.

The Ogden Nature Center was organized as a non-profit corporation on May 19, 1975, to provide a center for nature education, science, cultural connection, recreation, and quiet contemplation of the natural world. For nearly 50 years we have united people with nature by advancing and preserving the natural and cultural history of this 152-acre nature-preserve.

Education:

Nature Education is at the core of our mission. We provide programming utilizing our natural landscape as an outdoor classroom and living museum. Our live exhibits feature Utah's birds of

prey and corvids (ravens and crows) as well as a variety of other native Utah animals. The curated nature preserve is home to many wild bird and mammal species, native plants and grasses, and curated outdoor spaces which showcase the cultural history of this land. Each year over 50,000 children, teachers and other adults participate in our educational programs, and other cultural and art events.

Open to All:

The Ogden Nature Center is open to the public for discovery and exploration. Visitors enjoy meeting live birds, snakes, tortoises, salamanders and other native animal species. They learn about our natural history with our preserved and curated exhibits and displays. They learn about the cultural history of this place; its use by Shoshone peoples; its transformation by homesteaders in the nineteenth century; farmers who worked this land for over 70 years; and its history as a wartime Army depot from 1941- 1973. And now, its use as a treasured nature preserve nestled in the heart of Ogden.

Throughout the preserve there are picnic areas, treehouses, bird blinds, a spotting tower and 1.5 miles of walking trails. The Nature Center boasts two of Utah's greenest buildings which feature exhibits of sustainable practices, interactive nature exhibits, and a unique gift store.

More Ways to Experience Nature:

The Ogden Nature Center offers a wide variety of community programs for all ages including visual and performing arts, photography, birding, wildlife in Utah, outdoor recreation, conservation, sustainable practices and more. In July and August, our team of expert teacher-naturalists provide our very popular summer camps focused on the natural and cultural history of northern Utah. Our renovated Dr. Ezekiel R. and Edna Wattis Dumke Picnic Grove and Treehouse are open and available to the public to rent for events. Some of our most popular annual events are our annual Earth Day Celebration, our annual Birdhouse Competition, the popular Summer Concert series, and the “Creatures of the Night” at Halloween.

POSITION OVERVIEW

The Ogden Nature Center (ONC) is a nonprofit nature education center and nature preserve. Our missions is to unite people with nature and create a community dedicated to environmental stewardship. In collaboration with Utah Conservation Corps (UCC), we are recruiting one AmeriCorps Habitat Restoration Individual Placement for a term of service running approximately eight months beginning March 2026 and ending October 2027. The individual placement will work approximately 30 hours per week.

This position offers a unique opportunity to gain experience and practice a wide range of skills relating to habitat restoration including invasive species management, revegetation, volunteer supervision, water quality management, wildlife monitoring, and environmental education. The individual placement will be supervised and work with the ONC Conservation manager and team, assisting with grant-funded habitat restoration projects around the property.

PRIMARY DUTIES (80 % DIRECT SERVICES)

- Develop, plan, and support events related to environmental stewardship or environmental education.
- Develop a data tracking plan and collect and report impact data timely and accurately.
- Collaborate with the Conservation Manager and Volunteer Manager in habitat restoration projects including planting and seeding project areas, release of biocontrol agents, mechanical/chemical removal of weeds, water quality monitoring, and conducting wildlife surveys.
- Lead volunteer groups.
- Map native and invasive species using ArcGIS and EddMapS.
- Assist in wildlife camera placement and monitoring.
- Participate in on-site and off-site educational programs that education the public in Utah, Ogden, and Ogden Nature Center conservation efforts.
- Record keeping, monitoring, and report writing.

TRAINING AND PROFESSIONAL DEVELOPMENT OPPORTUNITIES (20% maximum time served can be member development and training)

- Attend required USERVE Volunteer Management sessions.
- Attend required USERVE Member Gatherings and Active Engagement Retreats.
- Complete required UCC Orientation Modules.
- Complete required USERVE On3 Learning Modules.
- Data collection, validation, and reporting training.
- Volunteer management training.
- Training on Native and Invasive species on the property.
- Non-Commercial Pesticide Spray license.
- Experience/training in various land management techniques and standard practices.
- Stream restoration and enhancement techniques.
- First aid/CPR
- Wildlife habitat survey techniques.

POSITION REQUIREMENTS

AmeriCorps Requirements (all below required):

- Be a United States citizen, U.S. national, or a lawful permanent resident alien of the United States.
- Be at least 18 years of age.
- Eligible to serve in an AmeriCorps State/National term. Please note that AmeriCorps rules limit the number of education awards an individual may earn. No member may earn more than the aggregate value of two (2) full-time education awards.
- It is a requirement to obtain a high school diploma or GED before one is eligible to use the Education Award.
- Candidates must submit to and pass a background check.
- Full-day schedules will include a 30-minute lunch break that does NOT count toward term of service hours.

Position Specific Requirements:

- College degree or in process of completing preferred, conservation or land management field ideal.
- Must be able to perform strenuous outdoor work under all weather conditions.
- Articulate and an excellent writer.
- Computer proficient (Word, Excel, email).
- A valid driver's license and good driving record.
- A positive and professional manner, able to collaborate with a team.
- Interested in pursuing a career in conservation, land management, or similar.

COMPENSATION AND BENEFITS

. This AmeriCorps member will receive the following benefits:

- $10,800.00 living allowance divided and paid evenly bimonthly (TWICE per month) disbursements throughout the term of service. Note: This is taxable income.
- $3,697.50 Segal AmeriCorps Education Award available to members after successful service term.
- Federal student loan forbearance and worker compensation for all members.
- Opportunity to develop job skills in habitat restoration, conservation, and nonprofit fields
- Discount at The Nest Gift Shop.
- Possible on-site subsidized housing is offered, if available. Housing is a shared living space with two other Ogden Nature Center employees. Private furnished bedroom in a large farmhouse. The lease term runs the length of the AmeriCorps program. No animals allowed on the property.

HOW TO APPLY

Research shows that candidates often don't apply for positions if they are unsure if they meet all the position qualifications and skillsets. We strongly encourage you to apply if you are interested!

Submit your application materials (resume, cover letter, and at least two professional references) here:

https://usu.co1.qualtrics.com/jfe/form/SV_24c1FubDoHzlnzE

Equal Opportunity Program

UCC is committed to providing reasonable accommodations for application and service with our programs. To request reasonable accommodation please visit https://www.usu.edu/hr/current-employees/ada/

November 2026

This program is available to all, without regard to race, color, national origin, disability, age, sex, political affiliation, or, in most instances, religion. It is also unlawful to retaliate against any person who, or organization that, files a complaint about such discrimination. In addition to filing a complaint with local and state agencies that are responsible for resolving discrimination complaints, you may bring a complaint to the attention of AmeriCorps, the Federal Agency. If you believe that you or others have been discriminated against, or if you want more information, contact:

Utah Labor Commission
160 East 300 South, 3rd Floor
Salt Lake City, UT 84114-6600
(801) 530-6800

Office of Civil Right and Inclusiveness
The AmeriCorps agency
250 E Street, SW
Washington, DC 20525
202-606-7503 (TTY and reasonable accommodation line)
(202) 565-3465 (FAX); eo@cns.gov (email)

Utah Conservation Corps Zero Tolerance Policy

The following behaviors will result in immediate termination. At no time may the UCC AmeriCorps member:

1. Engage in activities that pose a significant emotional or physical safety risk to others, including harassment, creating a hostile work environment, or bullying.
2. Possess, consume, or be under the influence of illegal drugs or alcohol during the performance of service activities or while living and working at the UCC project site, camp site, or in UCC vehicles.
3. Fail to notify UCC of a criminal arrest or conviction during the term of service.

AmeriCorps Members as Team Leaders

Programs may create positions where AmeriCorps members provide an additional layer of leadership and support for members under certain conditions. All the activities and prohibitions that apply to AmeriCorps members also apply to Team Leaders. Team Leaders are not permitted to act in a staff capacity, including supervising members. Team Leaders must not be responsible for program development and coordination; however, they may assist by providing information and resources on best practices or by helping to develop portions of the program such as the training curriculum. Under no circumstances should an AmeriCorps member serving as a Team Leader be the individual legally responsible for the program or other members.

Unallowable Team Leader activities include: signing member timesheets; evaluating member performance; disciplining AmeriCorps members; enrolling/dismissing AmeriCorps members; writing and/or signing program reports; managing the program's payroll and budget.

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or the AmeriCorps agency, staff and members may not engage in the following activities:

1. Attempting to influence legislation;
2. Organizing or engaging in protests, petitions, boycotts, or strikes;
3. Assisting, promoting, or deterring union organizing;
4. Impairing existing contracts for services or collective bargaining agreements;
5. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
6. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
7. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
8. Providing a direct benefit to—
    a. A business organized for profit;
    b. A labor union;
    c. A partisan political organization;
    d. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
    e. An organization engaged in the religious activities described in paragraph 7 above, unless AmeriCorps assistance is not used to support those religious activities;
9. Conducting a voter registration drive or using AmeriCorps funds to conduct a voter registration drive;
10. Providing abortion services or referrals for receipt of such services; and
11. Such other activities as AmeriCorps may prohibit*.

In addition to the above activities, the below activities are expressly prohibited:

1. Census Activities*: AmeriCorps members and volunteers associated with AmeriCorps grants may not engage in census activities during service hours. Being a census taker during service hours is categorically prohibited. Census-related activities (e.g., promotion of the Census, education about the importance of the Census) do not align with AmeriCorps State and National objectives. What members and volunteers do on their own time is up to them, consistent with program policies about outside employment and activities.
2. Election and Polling Activities*: AmeriCorps members may not provide services for election or polling locations or in support of such activities.
3. Fundraising limitations**: AmeriCorps members cannot serve more than 10% of their hours on fundraising. The also may not raise funds for living allowances or an organization's general (as opposed to project/program) operating expenses or endowment.
4. Grant writing**: AmeriCorps members cannot serve hours while writing grant applications for any Federal agency including AmeriCorps.

All locations where members serve should post a list of the prohibited activities, when possible.
*As prohibited in the 2024 Terms and Conditions for AmeriCorps State and National Grants
**As prohibited in the UServeUtah AmeriCorps Program Directors Manual

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using

non-AmeriCorps funds. Individuals should not wear the AmeriCorps logo while doing engaging in any of the above activities on their personal time.

SUPPLANTATION
45 §CFR 2540.100

Supplantation. Corporation assistance may not be used to replace State and local public funds that had been used to support programs of the type eligible to receive Corporation support. For any given program, this condition will be satisfied if the aggregate non- Federal public expenditure for that program in the fiscal year that support is to be provided is not less than the previous fiscal year.

NONDUPLICATION
45 §CFR 2540.100

Nonduplication. Corporation assistance may not be used to duplicate an activity that is already available in the locality of a program. And, unless the requirements of paragraph (f – Nondisplacement) of this section are met, Corporation assistance will not be provided to a private nonprofit entity to conduct activities that are the same or substantially equivalent to activities provided by a State or local government agency in which such entity resides.

NONDISPLACEMENT
45 §CFR 2540.100

1. An employer may not displace an employee or position, including partial displacement such as reduction in hours, wages, or employment benefits, as a result of the use by such employer of a participant in a program receiving Corporation assistance.
2. An organization may not displace a volunteer by using a participant in a program receiving Corporation assistance.
3. A service opportunity will not be created under this chapter that will infringe in any manner on the promotional opportunity of an employed individual.
4. A participant in a program receiving Corporation assistance may not perform any services or duties or engage in activities that would otherwise be performed by an employee as part of the assigned duties of such employee.
5. A participant in any program receiving assistance under this chapter may not perform any services or duties, or engage in activities, that:
   i. Will supplant the hiring of employed workers; or
   ii. Are services, duties, or activities with respect to which an individual has recall rights pursuant to collective bargaining agreement or applicable personnel procedures.
6. A participant in any program receiving assistance under this chapter may not perform services or duties that have been performed by or were assigned to any:
   i. Presently employed worker;
   ii. Employee who recently resigned or was discharged;
   iii. Employee who is subject to a reduction in force or who has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures;
   iv. Employee who is on leave (terminal, temporary, vacation, emergency, or sick); or
   v. Employee who is on strike or who is being locked out.