The Constitution of the
Utah State University Student Association

Preamble

The Constitution of the Utah State University Student Association (USUSA), hereafter referred to as the Constitution, establishes and outlines the authority of the student association. This Constitution is ancillary to the Utah State University Student Code of Conduct (Student Code Article IV. Section IV-1).

The Constitution for the students of Utah State University is hereby established for and by the students for the betterment of each student’s academic experience, student life, and the University community by providing academic representation, uplifting activities, and ensuring a voice in addressing the reasonable needs and wants of the students to the administration. This Constitution and all activities thereunder are the responsibility of the student body and the individual student actors involved therein.

Article I. Membership and Rights

Section 1. Membership

All students, currently in a degree or certificate-seeking program at Utah State University are members of the USUSA and shall be granted all rights, responsibilities and privileges as established by this Constitution.

All USU students have the right to be a member of USUSA unless that right is taken away because of failure to abide by the Student Code of Conduct Code or the provisions set forth in this Constitution.

USUSA membership shall be determined by active registrations as reflected in Banner or the student records management system currently used by USU. It is the responsibility of each student to ensure that information listed in Banner or the student records management system currently used by USU is accurate and maintained.

Each member of the USUSA is assigned to a specific USU campus or educational center. All campuses and educational centers, other than the Logan campus, are further assigned to a Service Region. Service Regions help to ensure that each student is represented by elected or appointed officers attending USU in the same geographic area. Service Regions allow USUSA to address and accommodate the differing needs of students across the state. No member of the USUSA shall hold rights, privileges, or powers outside of the member’s Service Region.
Section 2. Rights

A. Members have the right of voting privileges for USUSA Student Government elections, constitutional changes, introduction of a new student fee, and significant student fee increases based on USU Student Fee Board policies.
B. Members have the right to attend USUSA events and activities.
C. Members have the right to representation by USUSA Student Government.
D. Members have the right to have public meeting minutes and student fee reports published and available for inspection.
E. Members shall have the right to call for a referendum on any legislation approved by the USUSA Student Government (Constitution Article V. Section 1).
F. Membership in USUSA or USUSA Student Government does not create any legal rights for the members of the aforementioned bodies. Members in USUSA or USUSA student government are not entitled to any legal remedies, including without limitation contractual remedies, against any individual or organization for any alleged or actual violation of the terms or rights outlined in this Constitution or its associated by-laws, rules, and procedures. The only remedies for any alleged or actual violation of the terms or rights outlined in this Constitution or its associated by-laws, rules, and procedures shall be strictly limited to those remedies set forth by Article VI of this Constitution.
G. Members shall have the right to petition for various actions outlined in this Constitution. These will be known as a USUSA Petition.
   1. USUSA Petitions must contain the names, A numbers, signatures, and date of signature of 15 percent or more of the constituents of the officer in question or those USUSA members impacted by the action being called for. The percentage will be determined by active registrations on the day the petition is submitted. All signatures must be gathered within a 90-day period of time.
   2. USUSA Petitions may be submitted to any member of the Executive Leadership Board (Constitution Article II. Section 3).
   3. All of the petition signers must be verified by USU staff for the petition to be considered valid.

Article II. USUSA Student Government

Section 1. Purpose

The USUSA Student Government is elected and appointed for the purpose of improving the quality of student life and academics at Utah State University.

Section 2. Duties of USUSA Student Government

USUSA Student Government shall execute the provisions set forth in this Constitution and applicable by-laws. Every elected and appointed officer will have a Position Description outlining duties and responsibilities. Officers are required to follow their respective Position
Description. Failure to do so is misconduct (Constitution Article III. Section 6) and subject to referral to the USUSA Hearing Board hereafter referred to as the Hearing Board.

Section 3. Governing Bodies and Holding Office

The governing body of USUSA shall consist of Service Region Councils and the Executive Governing Bodies which include the Executive Leadership Board, Logan Executive Council, Statewide Campuses Executive Council, and Academic Senate. Holding office in the various governing bodies is determined by which campus or educational center a student attends and in some cases the academic college they are enrolled in. All students able to hold an office also have the right to vote for that office.

A. Executive Leadership Board

The members listed below comprise the Executive Leadership Board. As the Student Government officers elected by all USU students, the Executive Leadership Board shall be engaged with all student needs and concerns. Each member will serve the needs and concerns of their constituents and advocate for them to University administrators, faculty, and staff. They will be the student voice on assigned committees and fulfill their Position Description. Executive Leadership Board positions are open to all USUSA members.

1. Student Body President (Chair)
2. Student Body Executive Vice President
3. Student Body Student Advocate Vice President

B. Logan Executive Council

The members listed below comprise the Logan Executive Council. This Executive Council shall serve as the overarching student government body for the Logan Campus. The Council’s purview includes all matters pertaining to the Logan Campus that are not solely of an academic nature. Each member will serve the needs and concerns of their constituents and advocate for them to University administrators, faculty, and staff. Additionally, they will be the student voice on assigned committees and work to fulfill their Position Description. Logan Executive Council positions are open to all USUSA members attending a majority of their classes at the Logan campus.

1. Student Body President (Chair)
2. Logan Campus Vice President
3. Athletics & Campus Recreation Executive Director
4. Diversity & Organizations Executive Director
5. Student Events Executive Director
6. Administrative Assistant (non-voting)
7. Student Body Executive Vice President (non-voting)
8. Public Relations Director (non-voting)
9. Student Body Student Advocate Vice President (non-voting)

C. Statewide Campuses Executive Council

The members listed below comprise the Statewide Campuses Executive Council. This Executive Council shall serve as the overarching student government body for all USU Statewide Campuses and their associated Service Regions. The Council’s purview
includes all matters pertaining to Statewide Campuses and educational centers that are not solely of an academic nature. Each member will serve the needs and concerns of their Service Region constituents and advocate for them to University administrators, faculty, and staff. Additionally, they will be the student voice on assigned committees and work to fulfill their Position Description. Statewide Campuses Executive Council positions are open to all USUSA members enrolled in a majority of their classes in the appropriate Service Region.

1. Student Body President (Chair)
2. Blanding Service Region Vice President
3. Brigham City Service Region Vice President
4. Eastern Service Region Vice President
5. Moab Service Region Vice President
6. Tooele Service Region Vice President
7. Southwest Service Region Vice President
8. Uintah Basin Service Region Vice President
9. Wasatch Service Region Vice President
10. Administrative Assistant (non-voting)
11. Student Body Executive Vice President (non-voting)
12. Student Body Student Advocate Vice President (non-voting)

D. Academic Senate
The members listed below comprise the Academic Senate. The Senate’s purview includes all matters that are solely of an academic nature. Each member will serve the academic needs and concerns of their constituents and advocate for them to University administrators, faculty, and staff. Additionally, they will be the student voice on assigned committees and work to fulfill their Position Description. Academic Senate positions are open to all USUSA members enrolled in the appropriate academic college or graduate program.

1. Student Body Executive Vice President (Chair)
2. School of Graduate Studies Senator
3. College of Agriculture and Applied Sciences Senator
4. Caine College of the Arts Senator
5. Jon M. Huntsman School of Business Senator
6. Emma Eccles Jones College of Education and Human Services Senator
7. College of Engineering Senator
8. College of Humanities and Social Sciences Senator
9. S.J. & Jessie E. Quinney College of Natural Resources Senator
10. College of Science Senator
11. Administrative Assistant (non-voting)

E. Service Region Councils
The members listed below comprise each Service Region Council. Each Council’s purview includes all matters that solely impact the Service Regions, campuses, and centers they oversee. Each member will serve the needs and concerns of their constituents and advocate for them to University administrators, faculty, and staff. Additionally, they will be the student voice on assigned committees and work to fulfill
their Position Description. Service Region Council positions are open to all USUSA members enrolled in a majority of their classes at the appropriate campus or educational center.

1. Service Region Vice President (Chair)
2. All regionally elected USUSA officers for that Service Region, as constituted in the Service Region’s by-laws.
3. All regionally appointed positions specified as USUSA officers, as constituted in the Service Region’s by-laws.

Section 4. Representative Authority

The representative authority of the USUSA Student Government shall be vested in the elected and appointed officers who shall represent USUSA to the:

A. Utah State University administration, faculty, staff, and students.
B. Utah State University Board of Trustees, Utah Student Association, Utah State Board of Higher Education, and the Utah State Legislature.
C. General public.

Section 5. Authorization

The USUSA Student Government is authorized to:

A. Enact legislation through resolutions and bills.
B. Establish committees comprised of members of the USUSA to assist USUSA Student Government in fulfilling their Position Descriptions.
C. Allocate student activity fee monies to individual budgets and ensure appropriate spending of the student activity fee.
D. Submit to the USUSA any proposed amendments to this Constitution (Constitution Article IX).
E. Establish elections rules and supervise all USUSA elections.
F. Participate in, and establish procedures for, Stater’s Council.
G. Create or amend USUSA Student Government Position Descriptions by a 2/3 vote of all USUSA governing body(ies) the officer sits on in accordance with these guidelines
   1. Proposed Position Description changes for the USUSA Executive Leadership Board shall be approved by both the Logan Executive Council and the Statewide Campuses Executive Council.
   2. Proposed Position Description changes for any non-constitutionally enumerated Statewide Campus Student Government positions shall be first approved locally and then at Statewide Campuses Executive Council.
   3. Proposed Position Description changes for any non-constitutionally enumerated Logan Campus Student Government positions shall be approved by the Logan Executive Council.
H. Call for a Special Election by the USUSA (Constitution Article V. Section 2).
Section 6. USUSA Legislation

A. The legislative authority of the USUSA shall be vested in the USUSA Student Government. All USUSA officers may sponsor and introduce legislation to any Governing Body on which they sit. Legislative repeal authority is also vested in the members of the USUSA through referendum (Constitution Article V. Section 1).

B. Types of Legislation
   1. Resolutions
      a. Resolutions shall request an action pertaining to a body(ies) in which the USUSA has no administrative control or to establish a position on an issue or topic.
   2. Bills
      a. Bills shall request any action over which the USUSA has administrative control.

C. The legislative consideration and approval process shall be governed by this Constitution and the by-laws of the body(ies) that have taken up the legislation. The nature and scope of each piece of legislation will dictate its approval process. Any disputes in the nature and scope will be resolved by a vote of the Executive Leadership Board.

D. Approved Bills shall be indexed into the by-laws of any Governing Body(ies) they are approved by, unless they are of a temporary nature. All approved legislation shall be published and made available to the USUSA.
   1. Legislation shall be considered by Governing Body(ies) through the following process:
      a. First Reading. All legislation shall be introduced to the body(ies) through a first reading by the sponsor and/or co-sponsor.
      b. Following the First Reading, members of the body(ies) will review the legislation, consult with impacted constituents and stakeholders, and prepare any amendments they plan to introduce. A minimum of seven (7) days is required between the First and Second reading unless a compressed timeline is approved by a 2/3 vote of each of the body(ies) who have taken up the legislation.
      c. Second Reading. All legislation will be re-introduced to the body(ies) through a Second Reading by the sponsor and/or co-sponsor. Following the Second Reading the legislation will be open for debate, amendment, and vote if the body(ies) so choose.
   2. Resolutions shall be approved through the following process:
      a. If a Resolution is passed by a Governing Body(ies) other than the Executive Leadership Board, it shall also be reviewed and receive approval by the Executive Leadership Board prior to it advancing or going into effect.
      b. If a Resolution is passed by the Executive Leadership Board, it shall also be reviewed, and receive approval, from both the Logan Executive
Council and Statewide Campuses Executive Council, prior to advancing or going into effect.

c. Approved Resolutions shall be presented for consideration at the next regularly scheduled Stater’s Council meeting.

d. The process for proposing and approving Resolutions amending the USUSA Constitution is separate from these provisions and is outlined in Article VIII of this Constitution.

3. Bills shall be approved through the following process:
   a. Bills must be passed by Governing Body(ies) that represent specific Service Regions and/or constituents who are impacted.
   b. Bills that impact more than one Service Region must also be approved by Statewide Campuses Executive Council.
   c. Bills passed by an Executive Governing Body(ies) that affects more than one Service Region, campus or constituent group also requires approval by the Executive Leadership Board prior to it going into effect.
   d. Bills amending Executive Governing Bodies’ by-laws must also be approved by the Executive Leadership Board.
   e. A veto by the Executive Leadership Board can be overridden by a 2/3 majority vote of each body(ies) who passed the bill.

Section 7. By-laws

As USU is the land-grant institution serving students throughout the state of Utah, this Constitution grants governing bodies the authority to operate under individual by-laws pursuant to the needs of each body. By-laws shall not contradict the provisions outlined in this constitution. By-law amendments will be made through the legislative process in the form of a bill (Constitution Article II. Section 6).

A. Executive Leadership Board
B. Logan Executive Council
C. Statewide Campuses Executive Council
D. Academic Senate
E. Blanding Service Region Council
F. Brigham City Service Region Council
G. Eastern Service Region Council
H. Moab Service Region Council
I. Southwest Service Region Council
J. Tooele Service Region Council
K. Uintah Basin Service Region Council
L. Wasatch Service Region Council

Section 8. Procedures

A. The Governing Bodies shall operate in accordance with their own regional by-laws in accordance with the following:
1. Convene meetings (no less than once per month) from the first week of fall semester through the last week of classes of spring semester. Meeting cancellations shall be proposed and passed by majority vote of the convening body.
2. Conduct meetings in accordance with Utah’s Open and Public Meetings Act codified in Chapter 4 of Title 52 of the Utah Code.
3. Conduct business in accordance with the most recent edition of *Robert’s Rules of Order Newly Revised*.

**Article III. USUSA Officers**

**Section 1. USUSA Elections and Elections By-laws**

A. All USUSA elections will occur under a uniform timeline and ballot. Winners of USUSA Student Government elections will be determined by those who received a majority of the votes cast in a general election.
   1. Running for an Executive Leadership Board position does not disqualify students from running for or applying to any other student-elected or appointed positions.
B. The election timeline will be:
   1. Week one: Executive Leadership Board position elections.
   2. Week two: Interim week; no voting will take place.
   3. Week three: All other USUSA Student Government officer positions.
C. Elections will be regulated by the corresponding Service Region’s election by-laws.
   USUSA Election By-Laws shall be ancillary to this Constitution.
   1. Any revisions to the USUSA Election By-Laws shall be proposed in the form of a bill to the appropriate Executive Council.

**Section 2. Terms of Office**

The term of office is one year for all USUSA Student Government officers. The USUSA Student Government officers shall take office upon being inaugurated in April.

**Section 3. Eligibility to Declare or Apply**

A. To be eligible for any USUSA Student Government office, candidates must be in good standing and meet USUSA Student Government eligibility requirements. Any officer who fails to maintain good standing and USUSA eligibility requirements will immediately be placed on probation and potentially be removed from office.
   Good Standing applies to academic and behavioral conduct, which shall be defined as:
   1. A fully matriculated student at the campus or Service Region corresponding to the office they seek and admitted to the appropriate college, where applicable.
2. Must have a USU cumulative GPA at or above 2.75 if the student has completed two or more semesters at USU. If the student has not completed two semesters at USU, the student’s overall college cumulative GPA must be at or above 2.75.
3. Free from academic warning, probation, or suspension.
4. Free from any active USU Student Code violations that resulted in a sanction of probation or higher.
5. Being able to assume all responsibilities of the office once inaugurated in April.

B. There is no appeal process for eligibility requirements, other than appeals concerning which campus or Service Region a USUSA member is eligible to hold office in.
   1. If class load is separated equally between two Service Regions, the location of historical credits earned will be strongly considered in any appeals.

Section 4. Eligibility to Hold Office

A. To have all rights and privileges of holding office, the following requirements must be met, for all semesters while in office:
   Good Standing applies to academic and behavioral conduct, which shall be defined as:
   1. Being a fully matriculated student at the appropriate campus or Service Region and program and/or college. Additionally, candidates must be able to assume all responsibilities of the office once inaugurated in April.
   2. For Logan Campus and USU Eastern Service Region, must be carrying a minimum of 12 credits per semester, or be a fully matriculated student in the School of Graduate Studies taking at least 3 credits during their entire term of office. For the remaining Statewide Service Regions, students must be carrying a minimum of 6 credits per semester as an undergraduate, or be a fully matriculated student in the School of Graduate Studies taking at least 3 credits during their entire term of office.
      a. Statewide students running for USUSA Executive Leadership positions must meet the 12-per semester minimum.
   C. Maintain a semester GPA of 2.75 or higher.
   D. Remain free from academic warning, probation, or suspension.
   E. Remain free from any active USU Student Code violations that result in a sanction of probation or higher.
      1. If a student has any pending student conduct hearings, they may proceed with running/applying for office. If found responsible, the student is subject to removal from office.
   F. No person shall simultaneously hold more than one USUSA Student Government office. Any USUSA Student Government officer may be appointed to an alternate position while still in office. If elected or appointed to two offices, that person will automatically forfeit their first office.
   G. If a college senator changes their colleges while in office, they will automatically forfeit their senator position.
   H. Any appeals to requirements for Holding Office may be submitted to the Office of the Vice President for Student Affairs. Any appeals that are granted may carry additional
eligibility requirement. If any of those requirements are not met the officer will be placed on probation. All decisions made by this office are final.

1. If class load is separated equally between two Service Regions, the location of historical credits earned will be strongly considered in any appeals.

Section 5. Vacancies of Office

In the event there is a vacancy in the Student Body President position, the following line of succession will be observed: Student Body Executive Vice President, followed by the Student Body Student Advocate Vice President.

Any vacancies in a USUSA office, excluding the USUSA Student Body President, shall be filled in the following manner:

A. The Student Body President shall nominate a member of the USUSA to fill the vacancy. Eligibility requirements must be met (Constitution Article III. Section 3).

B. Nominee shall be approved by a 2/3 vote(s) of the USUSA Governing Body(ies) with a vacancy. In addition, the following guidelines will apply:

1. Proposed nominations for the Executive Leadership Board shall be approved by both Executive Councils.

2. Proposed nominations for the non-constitutionally enumerated Statewide Campus Student Government positions shall be first approved locally and then by the Statewide Campuses Executive Council.

3. Proposed nominations for the non-constitutionally enumerated Logan Campus Student Government positions shall be approved at Logan Executive Council.

C. The appointee shall serve the remainder of the one-year term.

Section 6. Probation and Removal of Officers

Probation Guidelines:

A. Academic probation will be one full semester and serve as an opportunity for the officer to regain good standing and meet all USU Student Government eligibility requirements. Any USUSA officer who fails to regain good standing related to academic standing at the completion of the probation period will be automatically removed from office.

B. Probation for misconduct may be up to one full semester or 15 weeks, in cases of misconduct (Constitution Article VI. Section 3).

C. Any officer not in good standing and not compliant with USUSA Student Government eligibility requirements will be ineligible to receive their USUSA scholarship. (Alternative compensation may be outlined in individual by-laws).

D. Appeals to probation may be submitted to the Office of the Vice President for Student Affairs. All decisions made by this office are final.

Initiating Removal of Officers:

A. If a Statement of Complaint, hereafter referred to as the Complaint, accompanied by a valid USUSA Petition, is filed with the Student Body Student Advocate Vice President that charges one or more officers with misconduct or incompetence in office the case will be referred to the Hearing Board.
B. Any USUSA Student Government officer will have the authority to submit for review officers who are alleged to violate this Constitution or Governing Body by-laws before the Hearing Board. Review requests must be submitted with a sponsor and co-sponsor. The sponsor and co-sponsor must present the case to the Hearing Board along with a recommended sanction. The burden of proof lies with the accusing parties. The Hearing Board may implement probation, removal from office, acquittal, or dismissal (Constitution Article VI. Section 3).

Article IV. USUSA Appointed Positions

Section 1. Selection

The selection process for appointed positions will be defined by each governing body’s by-laws. The USUSA Student Body President-Elect will appoint the Administrative Assistant.

Section 2. Eligibility

See Constitution Article III. Section 3.

Section 3. Vacancies of Appointed Positions

Any vacancies shall be filled as determined by each governing body’s by-laws. Should a vacancy occur in the Administrative Assistant position, the USUSA Student Body President will appoint a replacement.

Section 4. Removal of Appointed Positions

See Constitution Article III. Section 6.

Article V. Referendum and Special Elections

Section 1. Referendum

A referendum is: 1) an issue or question, not relating to the election of a USUSA Student Government position, that appears on the ballot, or 2) the call for review of legislation passed by the USUSA Student Government. Referendums may appear on the ballot during the regular USUSA elections or during a Special Election and will be passed by a majority vote. Referendum on an issue or question:

A. Must be a resolution processed through the applicable Student Government Bodies (Constitution Article II. Section 6).

B. A proposal for a new student fee approved through the applicable Student Fee Board(s).

Call for review of legislation:

A. Will be initiated by a valid USUSA petition, specifying which pieces of legislation are being referred to the ballot. A USUSA Petition will automatically place the legislation in question on the ballot during the next regular USUSA elections, unless a Special Election
is called prior (Constitution V. Section 2). If the referendum is passed, the legislation in question will become null and void.

Section 2. Special Elections

A. Special Elections may be called with a valid USUSA Petition or by a vote of the Executive Leadership Board.
B. Once called, all Special Elections will be overseen by the Executive Leadership Board.
C. Once called, a Special Election must be held within 14-21 days.
D. Only the USUSA members impacted by the ballot measure(s) may vote in any Special Election.

Article VI. USUSA Hearing Board

Section 1. Purpose and Jurisdiction

The Hearing Board shall be established for adjudicating disputes and charges of misconduct under this Constitution. To this end, the Hearing Board is established to:

A. Interpret this Constitution.
B. Interpret the applicable USUSA by-laws and the constitutionality of those by-laws.
C. Hear and rule on charges against a candidate regarding a violation(s) of the applicable USUSA Election by-laws.
D. Hear and rule on charges of USUSA Student Government officer misconduct and/or incompetence.

By-laws shall be established for any function of the Hearing Board, subject to the requirements set forth in the remainder of this Article VI. Hearing Board by-laws shall be under the purview of the Executive Leadership Board and approved by a vote of the same body. Appeals of Hearing Board decisions may be made to a Judicial Officer(s) where appeal rights are provided by by-laws. No other appeals are permitted.

Section 2. Membership

A. The Logan Executive Council and Statewide Campuses Executive Council shall be responsible for nominating Hearing Board pool members by November 1. The Executive Leadership Board will confirm the nominees, by a vote of the members, by December 1. Any vacancies shall be filled through the aforementioned process.
B. The pool shall consist of no less than twelve members with a minimum of two members representing the Statewide Campuses system.
C. The Hearing Board Screening Panel shall consist of three randomly selected members of the Hearing Board Pool. The Screening Panel will be used to determine if a Complaint has merit and if a conflict of interest exists.
D. The Hearing Board for each case, shall consist of either five or seven student members of the Hearing Board Pool, or as otherwise defined in by-laws.
   1. If the Respondent is a Statewide Campuses student, there must be a minimum of one Statewide Campuses’ student on the assembled Hearing Board.

E. The Hearing Board Chair shall be appointed by the assembled Hearing Board prior to each session and will be a voting member.

F. Hearing Board members serve a one-year term commencing January 1, although members can be appointed to serve more than one term.

G. Subject to by-laws, Hearing Board Pool members not serving on the Hearing Board may be eligible to serve as a Judicial Officer.

H. The members of the Hearing Board shall be subject to the same eligibility requirements as the USUSA officers of this Constitution (Article III. Section 3).

I. Any member of the Hearing Board must recuse themselves if they have any conflicts of interest in a hearing. Conflicts of interest exist where a member of the Hearing Board cannot be impartial, including where a member has a significant personal or other relationship with a party. Any decisions pertaining to if a conflict of interest exists will be determined by the Hearing Board Screening Panel.

Section 3. Procedures

The Hearing Board shall operate in a manner consistent with by-laws, including the following minimum requirements:

A. Members of the USUSA shall submit to the Student Body Student Advocate Vice President a written Complaint that includes the accused policy violation, all evidence of the violation and any other relevant case details. The member who submits the Complaint shall be known as the Complainant. The USUSA member(s) named in the Complaint shall be known as the Respondent(s).
   1. The Student Body Student Advocate Vice President shall review the Complaint and determine if the scope of the case is within the board’s jurisdiction (Constitution Article VI. Section 2). If the Student Body Student Advocate VP determines it is not within the Hearing Board’s jurisdiction they will inform the Complainant and refer them to appropriate person or body. A Judicial Officer may perform the functions of the Student Body Student Advocate Vice President.

B. Complaints will be sent to the Screening Panel. If two or more members believe it has merit it will be moved to a full hearing. If the Screening Panel determines the Complaint does not have merit the Student Body Student Advocate Vice President will inform the Complainant(s).

C. The Student Body Student Advocate Vice President shall convene the Hearing Board within ten days of receiving a Complaint, determined by the Screening Panel to have merit, excluding days when no classes are held.

D. The Hearing Board may call relevant parties to testify throughout the deliberations. In all cases, the Hearing Board shall extend to the Respondent an opportunity to present a defense.
E. All decisions of the Hearing Board will be made using a preponderance of evidence and by majority vote.

F. The Board Chair shall submit to the Complainant(s) a written explanation of the Hearing Board’s decision.

G. In cases pertaining to officer misconduct, the Hearing Board may implement acquittal, probation, or removal from office.
   1. Probation may be up to one full semester or 15 weeks.

H. All decisions by the Hearing Board shall be binding unless an appeal is provided by and submitted pursuant to any appellate procedures set forth by the USUSA elections or other applicable by-laws.

Article VII. Finance and Student Body Fee Boards

Section 1. Custodian of Funds

The USU Vice President for Business and Finance shall be the custodian of the USUSA funds and shall act as the financial agent of the USUSA. It shall be their specific duty to receive and account for all of the USUSA funds.

Section 2. Financial Reports

Financial reports from any organization spending USUSA funds shall be made available to any member of the USUSA who requests the records through the appropriate procedure (Constitution Article I. Section 2).

Section 3. USUSA Student Fee Money Stewardship, Allocation, and Use

A. Members of the Executive Leadership Board are the stewards of any monies allocated to their individual operating budgets.

B. The Logan Executive Council is the steward of the USUSA budget for Logan Campus and the USUSA Academic Senate as their budgets are fully funded through Logan Campuses' student fees. The Statewide Campuses officers are the stewards of the USUSA budget(s) for their own Service Regions.
   1. The Logan Executive Council will allocate a specified dollar amount to the Academic Senate. The Senators will be responsible for approving and disbursing the allocated amount among their positions.
   2. Student Activity fee monies allocated to the Logan Executive Council shall be disbursed to the accounts over which they have stewardship. This disbursement will be approved by a vote of the same body. Additional regulation of these monies will be per the Logan Executive Council by-laws.

C. Statewide Campuses Student Activity fee monies shall be disbursed to the appropriate Statewide Campuses’ campus and/or Service Region. Each Service Region Council will determine any further allocation and use of those monies. Additional regulation of these monies will be per the Statewide Campuses regional by-laws.
D. Each budget-controlling council must hold a budget meeting following inauguration and prior to the end of the spring semester to determine the allocation of monies for each council.
E. If by the end of a budget meeting an agreement is not met, the chair of each council will make the final decision.

Section 4. Student Body Fee Boards

USUSA shall institute a Logan Student Fee Board and a Statewide Campuses Student Fee Board which shall oversee establishing, revising, maintaining, or repealing general student fees.
A. The majority of the membership of the student fee boards shall be comprised of USUSA Student Government officers and students-at-large. Administrators and faculty may also be appointed to the student fee boards.
B. The Logan Student Fee Board and Statewide Campuses Student Fee Board shall establish policies, respectively, that shall be approved by the University President and Board of Trustees.
C. Both fee boards will be chaired by the Student Body Executive Vice President.
D. On years ending with a 0 & 5, the student fee boards and the Board of Trustees shall comprehensively review each general student fee and determine whether each fee should remain.

Article VIII. Constitutional Amendments

Section 1. Manner of Proposing Amendments

Amendments to this Constitution:
A. Shall be proposed through a Resolution and initiated by any of the Executive Governing Bodies. Any Resolutions initiated and approved by Academic Senate must then be taken up by one of the other three Executive Governing Bodies.
B. All Resolutions shall be presented to, and voted on by the Executive Leadership Board, Logan Executive Council, and Statewide Campuses Executive Council. At least two of these three bodies must approve the Resolution by a 2/3 majority vote of each body for it to move forward.
C. All approved Resolutions shall appear on the ballot during the regular USUSA elections, unless a Special Election is called prior (Constitution Article V. Section 2).

Section 2. Ratification of Amendments

Constitutional amendments shall take effect if approved by a majority vote the USUSA during any regular or special election, on the effective date specified in the legislation.